



**UNAIDS**  
JOINT UNITED NATIONS PROGRAMME ON HIV/AIDS

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**27th Meeting of the UNAIDS Programme Coordinating Board  
Geneva, Switzerland  
6 – 8 December 2010**

**INFORMATION FOR PARTICIPANTS**

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**DATE AND VENUE**

The twenty-seventh meeting of the Programme Coordinating Board will open in Geneva on Monday, 6 December 2010, at 9 a.m. and is anticipated to close on Wednesday, 8 December 2010, at approximately 6 p.m. The meeting will be held at the Geneva International Conference Centre (CICG), 17 rue de Varembé, 1211 Geneva. Plenary sessions will be held in meeting room 2 situated on the ground floor.

Geneva International Conference Centre (CICG)  
Rue de Varembé 17  
1211 Geneva 20, Switzerland  
Telephone: + 41 (0) 22 791 91 11  
Fax: + 41 (0) 22 791 90 64  
Internet: [www.cicg.ch](http://www.cicg.ch)

Please see map of the CICG surrounding area on page 4.

**VISAS**

Since 12 December 2008, Switzerland applies the Schengen Agreement regulations concerning visas. Please refer to the Federal Department of Foreign Affairs Informative note on the implementation of Schengen-Dublin, accessible through the following link:  
<http://www.eda.admin.ch/eda/en/home/topics/intorg/un/unge/gepri/manvis/manvi2.html>.

Visa procedures may take up to 21 days. You are therefore urged to apply for a visa well in advance of your desired departure date. It is understood that the decision whether or not to issue a visa to any applicant rests with the competent Swiss authorities. Applicants for a Schengen visa may be required to attach a support letter to their application. Requests for a visa support letter should be addressed to UNAIDS as soon as possible and include the name of the applicant, function/title, nationality, and passport number and details (date and place of issue and validity).

**ACCOMMODATION**

December is a busy period in Geneva. Participants are strongly advised to arrange their hotel accommodation as early as possible.

Reservations can be made through the Geneva Tourism & Convention Bureau:

Geneva Tourism  
& Convention Bureau  
Rue du Mont-Blanc 18  
P. O. Box 1602  
CH - 1211 Geneva 1

Tel. +41 (0)22 909 70 00  
Fax +41 (0)22 909 70 11  
<http://www.geneve-tourisme.ch>.

## **ACCESS TO THE GENEVA INTERNATIONAL CONFERENCE CENTRE (CICG)**

The CICG is situated two minutes from the United Nations. It is close to the international agencies, within easy reach of the airport and the main train station and on a direct bus route to the city centre.

- By road:** There is underground parking at the Parking des Nations. Participants can get tickets for one day parking at the cost of CHF 8.--. These tickets will be sold at the registration desk.
- By bus/tram:** The best access to CICG from the Geneva Cornavin railway station is by bus number 5 (get off at Vermont), bus 8 (get off at IUT) or tram 13/15, direction Nations (get off at "Sismondi").  
From Geneva Cointrin International Airport bus number 28 offers a direct connection – participants will have to get off at bus stop "Nations" and then walk for 5 minutes.
- By taxi:** The numbers most frequently used for calling taxis are:  
022 320 22 02 - 022 331 41 33 - 022 320 20 20.

**Shuttle bus:** a shuttle bus service will be available between the UNAIDS building and CICG.

## **BUS PASSES**

All participants staying at hotels, youth hostels or campsites in Geneva can benefit from a free Geneva transport card. The personal, non-transferable card is issued on registration at the place of residence, and entitles its holder to the use of the entire public transport network without restriction (bus, train and boat). It is valid for the duration of the stay in Geneva, including the day of departure.

Participants not staying at hotels, youth hostels or campsites in Geneva will be able to purchase their tickets from ticket machines (located at every stop) before boarding the transport.

## **REGISTRATION OF PARTICIPANTS/INFORMATION DESK**

A Registration/Information Desk will be set up at the main entrance of the Conference Centre and will be open from 8:15 a.m. on 6 December. Participants are requested to register in advance by completing a PCB registration form. Registered participants will be issued badges which will allow them entry into the meeting rooms. Participants who are not able to register during the specified time will be able to do so during the meeting to ensure that their names will appear on the list of participants.

## **RECEPTION FOR PARTICIPANTS**

A welcome reception is foreseen to take place on 6 December from 6:30 p.m. to 8:00 p.m. at the CICG. All participants will receive an invitation during registration on 6 December 2010.

## **THEMATIC SEGMENT**

The meeting will include a thematic segment on the last day (8 December), which will address the following theme: Food and nutrition security and HIV: how to ensure food and nutrition security are integral parts of HIV programming.

## **DOCUMENTS**

All meeting documents will be available on the UNAIDS website at the end of November: [http://www.unaids.org/en/AboutUNAIDS/Governance/27\\_PCB\\_Meeting.asp](http://www.unaids.org/en/AboutUNAIDS/Governance/27_PCB_Meeting.asp). Participants are encouraged to download the documents from the website and bring their own copies to the meeting. A limited number of meeting documents will also be available at the entrance to the plenary room.

For distribution of publications/documents to the PCB, participants are requested to refer to the Registration/Information Desk.

UNAIDS publications will be available at the publications desk in the meeting area.

## **SPEAKING IN PLENARY**

To ensure accurate interpretation and a reliable report, participants are encouraged to submit to the Secretariat the text of their presentations for immediate delivery to interpreters and to send an electronic version of the document to Ms Yuki Takemoto at: [takemotoy@unaids.org](mailto:takemotoy@unaids.org) and to Ms Adriana Hewson at: [hewsona@unaids.org](mailto:hewsona@unaids.org).

## **INTERNET AREA**

Computers with access to the internet will be available to delegates in the lobby of the Conference Centre. WiFi - Wireless Internet free access is available throughout the CICG.

## **POST OFFICE AND NEWSPAPERS**

The post office is located just outside the center on rue de Varembe and is open from 8 a.m. to 12 p.m. and from 2 p.m. to 6 p.m. Newspapers can be bought at the bar of the center.

