



Reference: GOV/PCB(SS)/2025

The Joint United Nations Programme on HIV/AIDS (UNAIDS) presents its compliments to the Permanent Missions in Geneva, to Organizations of the United Nations system, and to Nongovernmental Organizations dealing with matters pertaining to HIV/AIDS not represented on the UNAIDS Programme Coordinating Board (PCB), and has the honour to inform them of the following:

Subsequent to decision 6.16 taken at the 56th meeting of the Programme Coordinating Board (PCB) ([56th PCB Decisions](#)), and in line with the complementary “Modalities and Procedures for the Virtual Special Session of the PCB in 2025” ([UNAIDS/PCB\(EM\)/5.2](#)), UNAIDS is pleased to confirm that the **Special Session of the PCB** will be held **fully virtually on Wednesday, 8 October 2025**.

UNAIDS further recalls that the “Modalities and Procedures for the 56th and 57th PCB meetings” were approved intersessionally in March 2025 ([UNAIDS/PCB\(56\)/25.2](#)).

A copy of the [annotated agenda](#), [timewise agenda](#) and a [note on logistical arrangements](#) for the Special Session are attached hereto. Due to the crisis in multilateral funding and the particularly severe financial constraints facing UNAIDS, and in accordance with paragraph 19 of the [Modus Operandi](#) of the UNAIDS PCB, **simultaneous interpretation will be provided solely in English and French**.

UNAIDS wishes to draw the attention of the Missions and Organizations to the [Modus Operandi](#) of the UNAIDS PCB, which includes a provision that observer status may be granted by the Executive Director of UNAIDS, in consultation with the PCB Chairperson and upon receipt of a written application expressing a manifest interest, to any Member State of any of the UNAIDS Cosponsoring Organizations, and any intergovernmental or nongovernmental organization. Requests for observer status should be made through <http://pcbregistration.unaids.org> no later than **Friday, 26 September 2025**.

In accordance with the modalities and procedures for virtual UNAIDS PCB meetings in 2025 ([UNAIDS/PCB\(EM\)/5.2, §12](#)), **registration for the Special Session will be limited as follows:**

- Six participants per delegation for each of the twenty-two PCB Member States,
- Six participants per delegation for each of the six seats allocated to the Cosponsors and the five seats for the NGO delegation, *and*
- Four participants per delegation for other Member States, intergovernmental organizations, and NGO observers.

Delegations are requested to submit a note verbale (for Member States) or a simple note (for other participants), along with their online registration, no later than **Friday, 26 September 2025**, via: <http://pcbregistration.unaids.org>.

In accordance with the modalities and procedures for virtual UNAIDS PCB meetings in 2025 ([UNAIDS/PCB\(EM\)/5.2, §15](#)), the Chair of the PCB will convene an **informal pre-meeting session** ahead of the virtual meeting of the Board (as per the [tentative meeting schedule](#)). The purpose of the pre-meeting is to provide an overview and respond to questions related to the transitional 2026 UBRAF Workplan and Budget. **Delegates participating in the Special Session of the PCB are strongly encouraged to attend the informal pre-meeting session.**

Kindly note that in accordance with the [Modus Operandi](#) of the UNAIDS PCB and the “Modalities and Procedures for the Virtual Special Session of the PCB in 2025” ([UNAIDS/PCB\(EM\)/5.2](#)), **virtual consultations and drafting sessions are limited to PCB members** (elected twenty-two member states, cosponsors, and the NGO delegation). Observers must work through the Board members/participants to propose decision points or introduce new agenda items.

In alignment with [decision point 3.2 of the 40th PCB](#) (2017), and in furtherance of the goal to advance Sustainable Development Goal (SDG) 5, Achieve gender equality and empower all women and girls, Member States are encouraged to ensure gender balance within their delegations.

Furthermore, UNAIDS reiterates its commitment to fostering an inclusive, respectful, and safe environment for all participants. Missions and organizations are kindly reminded of the [Code of Conduct applicable to UNAIDS events and gatherings](#).

UNAIDS avails itself of this opportunity to renew to the Permanent Missions in Geneva, to Organizations of the United Nations system and to the Nongovernmental Organizations, the assurances of its highest consideration.

Geneva, 7 August 2025