

58th UNAIDS PROGRAMME COORDINATING BOARD (PCB) MEETING

30 June – 2 July 2026

Information for participants

INTRODUCTION	This information note for the 58th UNAIDS PCB meeting has been prepared to enhance participants' engagement and ensure the smooth progress of the meeting. It should be reviewed alongside the following document: <i>Modalities and Procedures for 2026 PCB Meetings</i> (UNAIDS/PCB (58) 26.3) (hereinafter referred to as the 'Modalities')
DATE AND VENUE: 58th PCB MEETING	The 58th PCB meeting will convene in a fully in-person format at the WHO Executive Board Room, Avenue Appia 20, 1211 Geneva, Switzerland, with limited online access (Zoom) for meeting members, participants and observers who are unable to join the meeting in person, from 30 June – 2 July 2026 . <ul style="list-style-type: none">- Plenary: WHO Executive Board Room (Building A)- Drafting group meetings: WHO Salle A (Building B)
DATE AND VENUE: 58th PCB PRE-MEETINGS	Informal, virtual sessions to address specific agenda items will be organized by the PCB Chair prior to the 58th PCB meeting . <u>All pre-meetings will be held virtually</u> through the Zoom platform. The 58th PCB pre-meeting will be held on Tuesday, 16 June 2026 , while the consultations on draft decision points will be held on Wednesday, 17 June and Friday, 19 June 2026 . The schedule of all pre-meetings can be consulted here: Meeting Schedule
DELIVERING STATEMENTS	To support the accuracy of interpretation, participants are requested to submit written statements for each agenda item in advance of delivery . Statements should be submitted in Microsoft Word format to pcbgovernance@unaids.org . During plenary sessions, in-person delegates can request to speak by raising their nameplate, while online participants can do so by using the "raise hand" feature on Zoom. In case of technical issues with Zoom, participants can also utilize the chat function to make comments.

SECURE PLATFORM

Registered participants will receive a personalized link to access the secure platform. The secure platform will contain the following materials:

- Presentation materials for each agenda item
- Recordings of these presentations
- Statements

An email containing instructions for accessing the secure platform will be shared before the first pre-meeting. For guidelines on accessing the platform, refer to the [Secure Platform Account Creation Guide](#).

DECISION MAKING

To facilitate optimal preparation of the agenda items and smooth running of the PCB meeting as well as consensus on decision making, the pre-meeting (Tuesday, 16 June 2026) will provide an opportunity to raise and address concerns regarding the decision points proposed in the PCB papers. As agreed, in [the modalities](#), [virtual consultations](#) focused on reviewing all proposed decision points may be held at the discretion of the PCB Bureau with PCB members and participants – ahead of the 58th PCB meeting (Wednesday, 17 June and Friday, 19 June 2026).

In accordance with [the modus operandi](#), drafting sessions will occur in person if needed, with the PCB Chair announcing their date and time. These sessions will not be livestreamed, requiring the physical presence of PCB members, participants, and observers for participation.

If necessary, the Chair foresees the following potential drafting sessions with PCB Members (to be held in-person) to reach consensus on the decision points:

- Tuesday, 30 June 2026: 20:00 – 22:00 CEST (TBC)
- Wednesday, 1 July 2026: 13:15 – 14:30 (TBC)
- Wednesday, 1 July 2026: 18:00 – 20:00 CEST (TBC)

DOCUMENTS

Documents for the 58th PCB can be easily accessed on the dedicated UNAIDS webpage in English and French, as they become available: [58th meeting, UNAIDS 30 June - 2 July 2026 | UNAIDS](#).

Delegates who will join the meeting in-person are reminded that in the spirit of '[Greening the Blue](#)', PCB meetings are paperless since 2019. Participants are encouraged to consult the documents on the PCB website and download for print only if needed.

CATERING SERVICES

WHO Restaurant (Open Monday to Friday - 11:30 to 14:00 (Building B))

The WHO restaurant provides three different 'plats du jour' in addition to a vegetarian dish and a daily special dish, as well as a selection of hors-d'oeuvres and desserts at moderate prices. Meals are provided between 11:30 and 14:00.

WHO Bar à Café (Open Monday to Friday - 07:30 to 16:00 (Building B))

The Café in the main hall offers a variety of coffees and other hot and cold beverages, pastries, sandwiches and snacks. It is open between 07:30 and 16:00.

Red Ribbon Restaurant and Café (Open Monday to Friday - 09:00 to 15:00 (Building D))

The UNAIDS restaurant provides one 'plat du jour' in addition to a selection of hors-

d'oeuvres and desserts at moderate prices. Meals are provided between 11:30 and 13:30. The Café section is open from 09:00 until 15:00.

REGISTRATION FOR IN-PERSON & ONLINE PARTICIPATION

DEADLINE Online registration is required for all meeting participants by the deadline of **Friday, 5 June 2026**.

Registration link: <http://pcbregistration.unaids.org>

LIMITATIONS In accordance with the [Modus Operandi](#) and the [Modalities and Procedures for 2026 PCB Meetings](#):

- **In-person participation at the PCB meeting is not limited.**
- **Online participation will be limited to six (6) participants per delegation.**

Exceptions will be granted on a case-by-case basis in consultation with the PCB Chair and the UNAIDS Executive Director. If you wish to make a request for an exception, please submit a note verbale or note to pcbgovernance@unaids.org with a rationale for your request.

Due to technological limitations and digital security concerns, online participants will not be involved in decision adoption or voting procedures, and drafting sessions will not be accessible online.

NOTE VERBALE OR NOTE While completing the online registration, all delegations should submit a note verbale (for member states) or note (for others) to indicate:

- Name(s) and title(s) of **in-person participant(s)**;
- Name(s) and title(s) of a **maximum of (6) six online participant(s)**; and
- Name and title of a main and alternate representatives who will participate in-person in the drafting sessions, as foreseen in the [Modalities](#). (PCB Members only)

ARRIVAL AT PREMISES UNAIDS and the World Health Organization headquarters are located at: Avenue Appia 20, 1211 Geneva, Switzerland

Upon arrival at UNAIDS or WHO, please go to the security desk located at the WHO main building entrance to collect your badge. Please note: **your passport is needed to collect your badge.**

Please leave sufficient time to collect your badge before the meeting start time.

LIST OF PARTICIPANTS

A provisional list of participants will be made available before the opening of the 58th PCB meeting on the related website. This list will be compiled on the basis of the registrations received by the Secretariat by close of business **Friday, 5 June 2026**.

Participants are requested to check the information contained in the provisional list of participants and to report any changes or corrections to the Secretariat (PCBGovernance@unaids.org) for inclusion in the final list.

INTERPRETATION

STATEMENTS

To ensure interpretation accuracy, PCB members and observers are asked to submit all written contributions (statements, speeches, presentations, video scripts, etc.) for each agenda item in Microsoft Word format to pcbgovernance@unaids.org **ahead of their delivery**.

TIPS FOR SPEAKERS

Participants are encouraged to consider the following **tips for remote speakers**:

- Speak clearly into the microphone at a natural moderate pace (110 words/minute);
- Good sound quality is essential. The best presentation will lose its audience if they have to put up with background noise, static, interruption etc.;
- Turn off sound notifications (emails, WhatsApp, etc.);
- Do not use any background music in pre-recorded video presentations;
- Participate from indoors and eliminate background noise by closing doors and windows.

REQUIREMENTS FOR REMOTE SPEAKING

Taking the floor in a multilingual virtual meeting requires specific equipment and conduct:

- Preferably use individual headsets with high quality microphones rather than the built-in microphone of your computer;
- Avoid using a Bluetooth headset;
- Avoid moving the microphone during the virtual sessions;
- Use PC or laptop, not a mobile phone or an iPad;
- Prefer the use of ethernet connection over WiFi.

Please note that interpretation will be interrupted should the sound quality not be fit for interpretation. UN video illustrating good practice for speakers:

<https://youtu.be/jS7C64N14i8>

TECHNICAL REQUIREMENTS AND ASSISTANCE FOR ONLINE PARTICIPANTS

CONNECTING VIRTUALLY

Unique link: Each participant will receive a unique link to join the Zoom meeting. **Participants should not share or forward their link.**

Naming convention: The individual link for each participant will enforce a naming convention for the meeting.

- For member states, this will be **[MS – Country Name – Participant Name]**.
- For observers, it will be denoted as **[Observer States/or NGO – Country/or Organization Name - Participant Name]**.

Requesting the floor: When the PCB Chair opens the floor following the agreed upon approach (Member states, NGO Delegation, Cosponsors followed by observer states, observer NGOs, and observer intergovernmental organizations), participants will be invited to request the floor using the raised-hand function.

Taking the floor: All participants are muted upon entry. When the Chair grants the floor to an online participant, a box will pop up requesting the participant to accept to be un-muted. In order to speak, participants will need to accept this request.

TESTING

Online participants will be able to test their sound and video in advance of each meeting as follows:

- **58th PRE-PCB MEETING:** between 12:30 – 13:00 CEST
- **58th PCB CONSULTATIONS ON DRAFT DECISIONS:** between 12:30 – 13:00 CEST
- **58th PCB MEETING:** between 08:30 – 09:00 CEST

IT SUPPORT

IT support for any technical difficulties related to the Zoom platform will be available through the following email address: PCBITSupport@unaids.org.

TRAVEL AND ACCOMODATION

TRAVEL ARRANGEMENTS

In accordance with the PCB Modus Operandi, UNAIDS will cover the travel costs and per diem in connection with the attendance at this meeting for (1) one representative from each developing country, (1) one from each country with an economy in transition and (1) one representative from each of the nongovernmental organizations represented on the Board.

Kindly note that to ensure cost-effectiveness and expedite visa processing, the Secretariat will not be able to fund the travel of delegates unless their names and contact details are received by the deadline of **Friday, 15 May 2026**.

VISAS FOR PCB MEMBERS AND OBSERVERS

Participants are kindly asked to check whether they require a visa to enter Switzerland and to apply for it in a timely manner. More information can be found on [Swiss Online visa system](#).

Delegates requiring the assistance of UNAIDS to obtain a Swiss Schengen visa are kindly invited to indicate this during their Indico registration. A self-generated letter will be emailed to you. For questions: PCBRegistration@unaids.org

HOTELS

Participants are advised to arrange their hotel accommodation as early as possible. Reservations can be made, for example, by visiting the web site:

Geneva Tourist Information Centre, Quai du Mont-Blanc 2, 1211 Geneva 1
<https://www.geneve.com/en/plan-a-trip/where-to-stay>

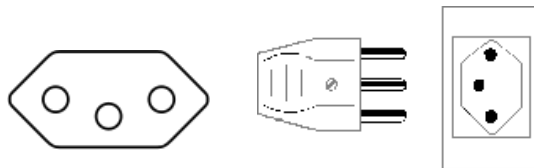
If you are looking for accessible hotels, you can use websites such as Booking.com, which allow you to filter accommodation based on accessibility features.

There are no specific hotels that we recommend. However, many UNAIDS meeting attendees prefer to reserve hotels either close to the main train station (Cornavin), near WHO/UNAIDS, or near to the airport. In these three areas, there are hotels available across different price points.

CAGI has a guide on accommodation for visiting delegates: [CAGI - Accommodation](#).

LOCAL INFORMATION

ELECTRICITY SUPPLY Swiss plug-sockets supply the European standard voltage of 230 V AC - 50 Hz. Plug-sockets are shaped seen in the picture below. Most plugs with two prongs can also be used.



WEATHER AND CLOTHING June and July in Geneva, are moderately hot summer months. The daily temperature in Geneva in June and July usually ranges between a high of 26°C (79°F) to a low of 14°C (57°F). For up-to-date weather forecasts please visit: [Meteoswiss](#).

CURRENCY The currency unit in Switzerland is CHF (Swiss Franc). There is an ATM machine at the WHO above the restaurant area near the coffee shop. Withdraw can be in Euro & CHF

TIME ZONE Switzerland uses CEST- Central European Summer Time (GMT+2).

Time indications in the meeting program will follow CEST.

PERSONAL SECURITY AND INSURANCE While Geneva is generally considered safe with low rates of violent crime, incidents like pickpocketing and purse or cell-phone snatching can occur near transportation hubs and certain public areas. Participants should exercise standard personal security precautions applicable to urban environments. UNAIDS bears no responsibility for personal accidents or property loss, or damage incurred directly or indirectly during the meeting.

Geneva emergency numbers:

- Police: 117
 - Ambulance: 114
 - Fire: 118
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TRANSPORT

WHO/UNAIDS Headquarters are situated about three kilometers from the center of Geneva within easy reach of the airport and the main train station, and on a direct bus route to the city center.

By Bus: In Geneva, public transport tickets must be purchased prior to boarding a tram, bus or ferry. Ticket machines are available at most stops. Travel cards or passes can be purchased at the main TPG centres (Rive, Cornavin and Bachel de Pesay) and at newsstands. Please note tickets are not available on the bus itself.

WHO is served by buses 5, 8, 22, 60 and 61. Further information such as itineraries, timetables, fares, etc. is available on the site of the “Transports publics genevois” : <http://www.tpg.ch>.

All participants staying at hotels, youth hostels or campsites in the canton of Geneva can benefit from a free “Geneva transport card”. For more information, please consult the following link: <https://www.geneve.com/en/already-here>.

Participants who are not staying at hotels, youth hostels or campsites in the canton of Geneva will be able to purchase their tickets from ticket machines (located at every stop) before boarding the transport. Public transport is strongly recommended. Bus schedule can be obtained at: <http://www.tpg.ch>.

By taxi: It takes about ten minutes to get to WHO Headquarters from the airport or from the railway station. The numbers most frequently used for calling taxis are:

+41 (0) 22 3 202 202; online booking via <http://www.taxis.ch>
+41 (0) 22 33 141 33; <http://www.taxi-phone.ch>
+41 (0) 22 320 20 20; <http://www.geneve-taxi.ch>

The WHO Reception can also order taxis.

PARKING

Parking space at WHO/UNAIDS is currently extremely limited due to ongoing renovations in the WHO parking area, which have significantly reduced availability for external visitors.

Visitors are therefore **strongly encouraged to use public transport**. The general traffic rules and regulations of WHO grounds or their immediate vicinity are the same as those in force throughout Switzerland.

Delegates in relation to Permanent Missions wishing to park on the premises of the WHO should request authorization in advance through their individual Permanent Mission in Geneva.

CONTACTS

Registration: PCBRegistration@unaids.org

IT/Zoom support: PCBITSupport@unaids.org

Written statements and all other questions: PCBGovernance@unaids.org
