

Summary of the PCB Bureau meeting of 2 June 2008

Present: David Hohman (USA), Allehone Mulugeta Abebe (Ethiopia), Stephanie Hochstetter Skinner-Klee (Guatemala), Paul Spiegel (UNHCR, representing Cosponsors), Vince Crisostomo (Representing PCB NGOs) joined by phone.

UNAIDS Secretariat: Helen Frary (BUR), Eddy Beck (EMP), Yuki Takemoto (BUR)

Meeting's agenda:

1. UNAIDS Evaluation Oversight Committee
 - (1) Report of the first meeting of the Oversight Committee
 - (2) Membership of the Committee
2. Follow up from the 22nd PCB Meeting
 - (1) Update on EXD nomination process
 - (2) Lessons learnt
 - (3) Next steps
3. PCB Bureau Workplan 2008-2009
4. Any other business

1. Oversight Committee, Second Independent Evaluation of UNAIDS

(1) Report of the first meeting of the Oversight Committee, 27-28 May 2008, Montreux:

- The meeting focused on a number of key deliverables:
 - Terms of Reference for the Oversight Committee
 - Terms of Reference for the Liaison Official
 - Review and agreement on the questions to be addressed by the Evaluation
 - Terms of Reference for the Evaluation Team and finalizing the Request for Proposals (RFP).
 - Selection process for the Evaluation Team bid
 - Timeline for the Evaluation
- During the course of the meeting, members of the Secretariat and the Cosponsor Liaison Official gave presentations to provide the Committee with the context for UNAIDS and the Evaluation. Also, Katrin Lichtenberg (portfolio manager, UNOPS) presented an overview of UNOPS, followed by a discussion of the role of UNOPS in the RFP process and the administrative function UNOPS will have with the Evaluation Team.
- Key issues discussed in depth within the Oversight committee included:
 - Role of UNOPS
 - Timeline
 - ECOSOC resolution

(2) Membership of the Committee

- The Chair explained the nomination of Ms Pradnya Paithankar had been withdrawn, making it necessary to reach a decision on whether to accept the alternative candidate proposed by the Indian Government.
- The Bureau agreed that Ms Paithankar would not be replaced on the Committee for three main reasons:
 - The criteria the PCB set for the composition of the Committee continue to be met with the remaining 10-person membership;
 - As the Oversight Committee has already held its first meeting, it would prove difficult to introduce a new member into what is already an ambitious timeline for the work of the Committee; and,
 - The decision of the PCB on the total size of the Committee (*“should have not more than 11 members”*) did not preclude a smaller membership provided that all other criteria were satisfied.
- It was agreed that the Chair would inform Sujatha Rao, Director General, National AIDS Control Organization (NACO) India, of this decision via email. (DONE – 3 June 2008)

2. Follow up from the 22nd PCB Meeting

(1) Update on EXD nomination process

- Nominations for membership of the Search Committee had been received from Cosponsors and the PCB NGO Delegation, but Member States had yet to agree formally on their respective candidates.
- The deadline for nominations proposed by the Chair (28 May) was not met, and various members stressed the importance of exploring ways to ensure that the original deadline of 16 June is respected.
- The Bureau agreed to wait for the outcome of the member state regional consultations scheduled this week before further discussion.
- In its next meeting, the Bureau will discuss various issues related to the extraordinary PCB meeting, including:
 - Proposed to be a single agenda Board meeting.
 - Given uncertainties around the timing of the meeting, the only venue available may be the Kofi Annan room in the UNAIDS/WHO Building, which has limited capacity.
 - As such, it is likely that only Board participants (22 Member States, Cosponsors and NGOs) should be invited to attend.

(2) Lessons learnt

The Secretariat had completed its usual practice of establishing lessons learnt from the previous PCB meeting. Concerns had been raised about the increasing size and cost of Board meetings. The Secretariat planned to present written proposals for discussion by the PCB Bureau on logistical changes that would be brought into effect for the 23rd meeting (December 2008).

(3) Next steps

- The Secretariat was preparing several documents for consideration by the PCB Bureau:
 - A matrix of follow up actions from previous PCB meetings
 - Draft agenda for the 23rd PCB meeting
- In preparation for the Thematic Session at the 23rd PCB meeting (*“The Relationship between UNAIDS and the Global Fund to fight AIDS, Tuberculosis and Malaria: issues of relationships with the international technical support*

architecture and public private partnerships”), the Secretariat is setting up a Task Force with the Global Fund and will seek input from a wide range of partners, including Member States, Cosponsors and civil society. There will be greater clarity on the process in several weeks.

3. PCB Bureau Workplan 2008-2009

- A draft workplan was shared with the Bureau for June 2008- December 2009 to cover the term of the current Chair and Vice Chair.
- Bureau members will send their comments to the Secretariat by the end of this week, after which the Workplan will be posted on the UNAIDS website.

4. Any other business

- Mailing lists
In response to a request from the Bureau at the last meeting, an overview of various mailing lists used by the Secretariat for Board-related communication was shared.
- Inter-sessional process
The Secretariat gave an update on the responses received so far and follow up actions being taken. (To date, 11 member states had provided the necessary contact information.)
- GTT Oversight Reference Group
Thailand had proposed that the Chairmanship of the GTT Oversight Reference Group move to the United States.

Next PCB Bureau meeting was tentatively scheduled for Thursday, 19 June at 10:00