

Summary of the PCB Bureau meeting of 14 March 2011

Present: Rosibel Menendez (Representing the Chair - El Salvador); Joanna Głazewska & Maciej Brodowicz (Representing the Vice Chair - Poland); Mokhtar Warida (representing the Rapporteur - Egypt); Nadia Rafif and Felicita Hikuam (Representing PCB NGOs) and Jimmy Kolker and Thilly De Bodt (UNICEF, representing Cosponsors) joined by phone.

UNAIDS Secretariat: Jan Beagle (DXD, MER), Helen Frary (CRG), Roger Salla Ntouna and Brigitte Quenum (OPE), Yuki Takemoto (CRG)

Meeting agenda:

1. PCB Bureau Workplan for 2011
 2. Follow up to 27th PCB meeting
 - a. Report on implementation of PCB decisions (*ref. PCB 27/rec. 6.3*)
 - b. Process for programmatic/thematic evaluations (*ref. PCB 27/rec. 6.4*)
 3. Preparations for 28th PCB meeting
 - a. Draft agenda for 28th PCB meeting
 - b. PCB subcommittee on UBRAF
 4. Updates on PCB meetings in 2012
 5. Any other business
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1. PCB Bureau Workplan for 2011

The Bureau agreed the following:

- The Bureau will regularly review its Workplan to monitor progress.
- Mindful of the distinct needs of each constituency, the possibility of cross-constituency briefings will be explored on a case-by-case basis.
- Recognizing that civil society is often included in various regional consultations with member states, the following phrase will be included under output 3:
“the participation of civil society in regional consultations with member states will be encouraged wherever possible”
- The agreed Workplan will be made available through the UNAIDS website shortly.

2. Follow up to 27th PCB meeting

- a. **Report on implementation of PCB decisions (*ref. PCB 27/rec. 6.3*)**
 - In response to the request from PCB NGOs that the Bureau discuss issues that were raised during PCB meetings without resulting in specific decision points, the Bureau reaffirmed the importance of staying within its mandate.
 - The Secretariat noted that all of the examples raised so far by the PCB were part of existing decision points and thus were being followed up accordingly.
 - The PCB NGOs agreed to follow up bilaterally with the Secretariat regarding this issue.
- b. **Process for programmatic/thematic evaluations (*ref. PCB 27/rec. 6.4*)**
 - The Organizational Performance and Ethics Office (OPE) of the Secretariat presented the Bureau with a proposed process for identifying issues/areas for evaluation and a list of potential issues.
 - It was pointed out that there is considerable existing work in the area of improving organizational effectiveness that has already been reflected in reports to the Board.
 - Bureau members will send any additional comments on the proposal to the Secretariat in time to be discussed at its next meeting when a decision will need to be taken as to whether this item should be included in the agenda for the 28th PCB meeting.

c. Other issues

- The Africa group requested an update on the following decision point from the 27th PCB meeting (ref. PCB 27/rec. 9.1):

Requests the Executive Director of UNAIDS to advocate as a matter of priority for the inclusion of the following points on the agenda of the side meeting of the African Regional Ministers of Health during the World Health Assembly in May 2011, and the United Nations High Level Meeting in June 2011:

- a. the issue of funding for Universal Access, in particular for treatment in the context of the 2010 WHO guidelines on Antiretroviral therapy; and*
 - b. the issue of accessibility to and affordability of quality medicines, especially second- and third-line medicines and tests used for the diagnosis and monitoring of immunological and virological parameters;*
- The Secretariat noted that information regarding the UN General Assembly High Level Meeting on AIDS (HLM) in June had already been shared with permanent missions in Geneva and New York, with civil society through a dedicated task force, and with cosponsors who are all engaged –along with other UN partners– in the HLM preparations through a working group. Information will continue to be disseminated including at a Missions briefing in April dedicated to the topic.
 - The Secretariat will provide an update to the Bureau regarding preparations for the side meeting of Regional Ministers.

3. Preparations for the 28th PCB meeting

a. Draft agenda for 28th PCB meeting

- In response to questions from the Bureau, the Secretariat clarified the following:
 - Once the content of UBRAF (Unified Budget, Results and Accountability Framework) is defined through the ongoing consultation process, additional information will be made available regarding how discussions at the PCB meeting in June will be structured.
 - “Financial and performance reporting for the biennium 2010-2011” is an update on the current biennium while “Unified Budget, Results and Accountability Framework (UBRAF) 2012-2015” represents the operationalization of the UNAIDS Strategy 2011-2015.
 - There will be country case studies under both agenda items mentioned above with a Cosponsor country case study under the UBRAF item.
- In order to allocate sufficient time to discuss “Support mechanisms for African States” the Bureau agreed to move the item to the morning of the second day (22 June) with the agreement that if necessary, discussions around the UBRAF may continue until the third day (23 June).

b. PCB subcommittee on UBRAF (Unified Budget, Results and Accountability Framework)

- The Secretariat provided an update on the multi-stakeholder consultation¹ and the second meeting of the PCB subcommittee held on the 10 and 11 March respectively and explained the time line for the development of UBRAF (below).
- The Secretariat stressed that the UBRAF was undergoing the most consultative process of any budget to date with multiple opportunities for all constituencies to provide input.

¹ Report of the Multi-stakeholder consultation on 10 March 2010:
<http://www.unaids.org/en/ourwork/managementandexternalrelationsbranch/financialmanagementandaccountabilitydepartment/2012-2015unifiedbudgetresultsandaccountabilityframework/>

- The Bureau requested clarification on what exactly stakeholders are being invited to comment on and the nature of the report of the Multi-stakeholder consultation held on 10 March. The Secretariat clarified the following:
 - The report simply attempts to capture the various opinions expressed at the consultation and is neither a reflection of what was unanimously agreed nor of what will be included in the UBRAF document to the Board.
 - Stakeholders are not being invited to comment on the report of the Multi-stakeholder consultation, but rather on the UBRAF Outline that will serve as the basis of the UBRAF document to be submitted to the Board for its approval.
 - The Bureau is reminded that stakeholders will also be given the opportunity to comment on the draft UBRAF document on the week of 4 April.²
- The report from the second meeting of the PCB subcommittee on the UBRAF is expected to become available shortly and will be posted on the UNAIDS website.

Date	Activity
16 March	Deadline for written comments on UBRAF Outline
31 March	Committee of Cosponsoring Organizations (CCO) meets to endorse key elements of UBAF
Week of 4 April	Draft UBRAF is posted on UNAIDS website for written comments
Week of 11 April	Stakeholder briefings
18 April	Deadline for written comments on Draft UBRAF
18-19 April	Meeting of PCB Subcommittee on the UBRAF
23 May	Final UBRAF is circulated as document for 28th PCB meeting
Week of 30 May	Pre-PCB Stakeholder briefings
21-23 June	28th PCB meeting

4. Updates on PCB meetings in 2012

- The call for proposals for PCB thematic segments in 2012 was sent on 3 March to all constituencies and proposals will be accepted until 25 March. No proposals had been received to date. The Bureau is expected to review and agree its recommendations to the Board at its next meeting in April.
- Poland will inform the Bureau and Secretariat as soon as there is a decision regarding a possible proposal to host the PCB meeting in June 2012.

5. Any other business

- The Chair informed the Bureau that the Ministers of Health of the current three PCB Member States representing Latin America and the Caribbean (El Salvador, Mexico, Brazil) met during the recent regional consultation on Universal Access held in Mexico, where they agreed to jointly promote the upcoming High Level Meeting on AIDS in June and other related issues at opportunities such as the World Health Assembly in May.
- The next PCB Bureau meeting will take place on Wednesday, 20 April, 15:00-17:00 Geneva time.

² Following the meeting, it was agreed that another Multi-stakeholder consultation on UBRAF will be held on Monday, 18 April at UNAIDS Geneva.