

## **Note for the Record**

### **Third Meeting of the Search Committee for the nomination of the next UNAIDS Executive Director**

**Date:** 15 April 2019

## PARTICIPANTS

**Search Committee Members:** H.E. Mr. Yury Ambrazevich (Belarus, serving as Chair); Mr. Amar Chemakh (Algeria); Ms. Sofia Varguez (Mexico); Ms. Elizabeth Benomar (UNFPA); Ms. Nazneen Damji (UN Women); Ms. Shauna Olney (ILO); Mr. Jonathan Gunthorp (NGO Delegation, SRHR Africa Trust); Ms. Alessandra Nilo (NGO Delegation, Gestos)

**Search Committee Consultant:** Ms. Cindy Carlson, Public Health and Governance Specialist; Oxford Public Health Resources for Development (OXPHRD)

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## SUMMARY

1. The Search Committee (SC) held its third meeting via teleconference on 15 April 2019.
2. The SC discussed and agreed upon a scoring tool to be used to review the proposals submitted by search firms based upon the adopted Process and Terms of Reference of the Search Committee. Proposals would be scored based on six criteria, which looked at the quality of: relevant experience, search strategy, screening, due diligence, interview support, and financial proposal.
3. Members of the SC discussed preliminary views on the submitted proposals. Per the consensus agreement of the SC, companies with existing Long-Term Agreements (LTAs) with either a UN agency or the Global Fund were contacted to submit proposals. The following six companies were contacted: Devex, SRI Executive, Oxford HR Consultants Ltd, Russell Reynolds Associates, ISS International, and Mercuri Urval. Of the companies contacted, four companies submitted proposals for consideration. Two companies did not submit a proposal.
4. The SC agreed to review proposals and submit their scoring form for all four proposals to the SC consultant to compile.
5. The SC agreed to have a follow up teleconference to discuss the results of the scoring and to make a final decision.
6. The SC consultant provided the meeting with an overview of progress in placing the advertisements.

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