**RFP Acknowledgement Form**

**Request for Proposals: Corporate and technical content writing services**

**Reference Number: RFP-2014-21**

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| Please check the appropriate box (see below) email this acknowledgement form by the date indicated in paragraph 2.2 of the RFP to:  Bids@unaids.org  Email Subject: RFP-2014-12 Intention to Bid | |
| **Intention To Submit A Proposal**  We hereby acknowledge receipt of the RFP. We have perused the document and advise that *we intend to* submit a proposal **on or before 20 September 2014 at 17:00 hours CET**. | |
| **Non-Intention To Submit A Proposal**  We hereby acknowledge receipt of the RFP. We have perused the document and advise that *we do not intend to* submit a proposal for the following reasons:  *(insert reason here)* | |
| ***Bidder's Contact Information is as follows***: | |
| **Company Name:** |  |
| **Contact Person:** |  |
| **Mailing Address:** |  |
| **Telephone No:** |  |
| **Fax No:** |  |
| **E-mail Address:** |  |
| **Where did you learn about this RFP?** | [ ] UNAIDS website [ ] UNGM website [ ] Other, please describe: |
| **Name and Title of Authorising Officer:** |  |
|  | ***Signature: Date:*** |