

Summary of the PCB Bureau meeting of 9 February 2011

Present: Ana Isabel Nieto, Rosibel Menendez, Félix Ulloa (representing the Chair - El Salvador); Andrez Sados, Anna Marzec-Boguslawska, Jolanta Chojecka, Joanna Głazewska, Agata Duda-Płonka (representing the Vice Chair - Poland); Mokhtar Warida (representing the Rapporteur - Egypt); Felicita Hikuam (representing PCB NGOs); Thilly De Bodt (representing Cosponsors - UNICEF) joined by phone.

UNAIDS Secretariat: Jan Beagle (DXD, MER), Helen Fray (CRG), Martin Good (Planning and Budget Division), Yuki Takemoto (CRG)

Meeting agenda:

1. PCB Bureau Workplan for 2011
 2. Follow up to 27th PCB meeting
 - a. Report on implementation of PCB decisions
 - b. Process for programmatic/thematic evaluations
 3. Agenda for 28th PCB meeting
 4. PCB field visit in 2011
 5. ECOSOC Substantive Session, July 2011
 6. Proposed dates for PCB meetings in 2012 and identification of themes
 7. Any other business
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1. PCB Bureau Workplan for 2011

The Bureau agreed to provide comments to the draft Workplan prepared by the Secretariat before its next meeting in March 2011. PCB NGOs expressed their eagerness to discuss the details, including identifying timelines, for the activities of the workplan, particularly those related to the PCB NGOs and wider civil society. They also expressed an interest in exploring possibilities of participating in regional consultations organized by UNAIDS.

2. Follow up to 27th PCB meeting

a. Report on implementation of PCB decisions (*ref. PCB 27/rec. 6.3*)

The Bureau received a table of decisions and follow up actions from the last PCB meeting (27th) and discussed the following:

- PCB NGOs asked if the Bureau could discuss issues that were raised during PCB meetings that did not result in specific decision points. They were requested to come back with concrete examples for further consideration.
- (Decisions from past PCB meetings pending implementation were discussed under agenda item 3. Agenda for 28th PCB meeting)

b. Process for programmatic/thematic evaluations (*ref. PCB 27/rec. 6.4*)

- The Bureau requested that a more detailed proposal of a possible process of identifying issues/areas for evaluation be prepared by the Secretariat (Organizational Performance and Ethics Office: OPE) for further discussion at the next Bureau meeting.
- PCB NGOs expressed an interest in a report on the impact of the Second Independent Evaluation of UNAIDS (SIE) on the work of the Joint Programme, and the HIV response as a whole to the extent possible.
- PCB NGOs noted the background document places a strong focus on evaluating efficiency and operations, adding that it is equally important to evaluate the programmatic impact of the work of the Joint Programme. During the course of the meeting, several possible areas for evaluation were mentioned (though

subject to further discussion before recommendations to the Board are agreed by the Bureau):

- PCB Thematic Segments (to judge the programmatic impact of the sessions and whether they meet the investments made)
- Gender
- Human Rights

3. Agenda for 28th PCB meeting

- The Secretariat gave an overview of the current draft agenda including standing items at the PCB meetings in June (e.g. Report by the Chair of the Committee of Cosponsoring Organizations, Report by the NGO representative, Next PCB meetings, etc.). Following an earlier decision by the Board (ref. PCB 26, rec. 10.5 f) an entire day will be dedicated to discussions around the Unified Budget and Accountability Framework (UBAF) and there will be no thematic segment.
- The Bureau agreed to postpone the report by the NGO representative to the Board until the 29th meeting in December 2011 as requested by the PCB NGOs in light of their efforts to prepare for the 2011 High Level Meeting (HLM) on AIDS in June.
- The Bureau agreed to include the items whose reporting deadline was specified for the 28th PCB meeting (follow up to the thematic segment of the 27th PCB meeting, Gender-sensitivity of AIDS responses).
- Due to rigorous efforts led by the previous Chair to discipline decision-making by the Board, the list of pending items has been minimized.
- The Bureau agreed the following:
 - To be included in the 28th meeting:
 - Follow up to “Cooperation with the GFATM and the PCB: Support mechanisms for African States” (ref. PCB 24/rec. 9.1)
 - To be included in the 29th meeting:
 - Progress report on implementation of human rights-related PCB decisions (ref. PCB 22/rec. 5.2)
 - To be revisited by the Bureau at its next meeting with additional supporting information:
 - Programmatic/thematic evaluations (ref. PCB 27/rec. 6.4)
 - HIV & Hepatitis C Virus co-infection (ref. PCB 22/rec. 1.7)
- While the Executive Director is expected to address the outcomes of the HLM in his remarks to the Board (as it will not be possible to address them in his written report), the Secretariat will also explore a forum during the 28th PCB meeting to brief delegates on the outcomes of the High Level Meeting.
- The Bureau was reminded that the draft agenda needs to be ready and available to the public at least 60 days before each PCB meeting.

a. Inclusion of country case studies in PCB meetings (*ref. PCB26/rec. 10.3*)

- The Bureau was reminded of the discussion held by the former Bureau in 2010 where it was agreed that two country case studies shall be presented and discussed under the agenda item on UBAF 2012-2015.
- The following proposal is currently under discussion within the Joint Programme:
 - One country case study under the Financial and performance reporting for the biennium 2010-2011(UBW) examining the actual impact produced.
 - Examination of the expected impact of the new UBAF in a given country, to be supplemented by a Cosponsor case study where one area under the new division of labour (DOL) will be examined.

b. PCB subcommittee on the preparation of the 2012-2015 Unified Budget and Accountability Framework (UBAF)

- The Secretariat provided an overview of constitution of the subcommittee and its work to date.¹
- The Secretariat highlighted a number of key issues including:
 - UBAF will include all HIV and AIDS funding of the Joint Programme including country level resources which were not included in previous UBWs.
 - UBAF will include funding for activities at two levels – 1) the global, separated from 2) the regional and country level activities combined together. It had increasingly become difficult to distinguish the regional and countries level activities that were treated as separate categories under the UBW.
 - The Interagency component of the current UBW will be discontinued in the UBAF and included with the Secretariat budget to align budget allocation with responsibility for implementation.
 - The subcommittee reiterated the importance of UBAF being country focused and that funds be allocated based on epidemic priorities.
 - UBAF indicators will be harmonized with those used by cosponsoring organizations as well as partner organizations such as PEPFAR and the Global Fund.
- In responding to questions by the Bureau, the Secretariat clarified the following:
 - Extensive work is currently underway within the Joint Programme to translate the newly adopted division of labour (DOL) into clearly defined 'outputs'. Budgets will be calculated only when this process is completed.
 - In addition to working through the representative of their respective constituencies on the subcommittee, there will be multiple entry points for key stakeholders to provide input into the draft UBAF. There will be 2 opportunities for all stakeholders to provide written comments on the UBAF before it is presented to the Board. There is a page dedicated to UBAF on the UNAIDS website where all relevant information will be made available.²

4. PCB field visit in 2011

The Secretariat informed the Bureau of the proposed visit for 2011 that is currently under discussion within the Secretariat:

- The current proposal is to organize one visit to a Millennium Village in Africa in September or October. The Secretariat is mindful that Africa, while the most affected region by the HIV epidemic, has so far not been the destination of any PCB intersessional field visit.
- The Executive Director recognizes the importance of the Millennium Village project and has paid official visits to several of them, as has Secretary General Ban Ki Moon.
- The Secretariat will duly inform the Bureau as details of the visit become clearer.

5. ECOSOC Substantive Session, July 2011

The Secretariat informed the Bureau that UNAIDS will be submitting its biennial report to ECOSOC in July 2011. The Secretariat will consult with the Chair, Vice Chair and Rapporteur to determine the procedural arrangements around the draft resolution to be proposed.

¹ Report of the first meeting of the PCB subcommittee on the 2012-2015 UBAF:
http://www.unaids.org/en/media/unaids/contentassets/documents/pcb/2010/20101209_PCBSubcommitteeMeetingReport.pdf

² Following the meeting, a page dedicated to the 2012-2015 UBAF was created on the UNAIDS website:
<http://www.unaids.org/en/ourwork/managementandexternalrelationsbranch/financialmanagementandaccountabilitydepartment/ubaf/>

6. Proposed dates for PCB meetings in 2012 and identification of themes

- The Bureau requested that the Secretariat start preparing the process to invite themes for the 30th and 31st PCB meetings in 2012. The Bureau is expected to agree the proposed themes at its meeting in March or April 2011, in time to be submitted for decision by the Board at the 28th meeting.
- The Bureau agreed the proposed dates for the 30th (5-7 June 2012) and 31st PCB meetings (4-6 December / 11-13 December 2012) noting the following factors:
 - Poland is currently considering the possibility of hosting the 30th PCB meeting in Poland. The proposed dates would avoid a potential clash with the games being hosted in Poland for the EURO 2012 (UEFA).

7. Any other business

- Mindful of other meetings already scheduled to take place in Geneva, the Bureau tentatively agreed the dates for the next three meetings (to be revised accordingly if other meeting dates change):
 - **Monday, 14 March**, 15:00-18:00 (UBAF Subcommittee meeting scheduled for 10, 11 March)
 - **Wednesday, 20 April** 15:00-18:00 (UBAF Subcommittee meeting scheduled for 18, 19 April)³
 - **Friday, 13 May**, 15:00-18:00 (WHO World Health Assembly scheduled to start on 16 May)

³ After the meeting, the date of the UBAF Subcommittee meeting was moved from 11, 12 April to 18-19 April and the PCB Bureau meeting date was adjusted accordingly.