

## UNAIDS PCB Bureau meeting

### MEETING SUMMARY

**DATE:** Friday, 30 August 2019

### PARTICIPANTS

**PCB Bureau:** Mr Yang Xiaochen (China: representing the Chair); Ms Tracy Carson and Ms Julia Martin and Ms Deana Jordan Sullivan (United States of America: representing the Vice-Chair); Mr Dmitry Nikalayenia (Belarus: representing the Rapporteur); Mr Jonathan Gunthorp and Ms Alessandra Nilo (representing the PCB NGO Delegation); and Ms Elizabeth Benomar and Mr David Sunderland (UNFPA: representing UNAIDS Cosponsors).

**UNAIDS Secretariat:** Mr Morten Ussing, Director, Governance and Multilateral Affairs, Mr Joel Rehnstrom, Director of the Evaluation Unit, Mr Neil Fishman Technical Officer, Change Management, Management and Governance and Ms Samia Lounnas, Senior Governance Advisor, Governance and Multilateral Affairs.

**Joint Inspection Unit (JIU):** Ms. Eileen Cronin, Inspector; Ms. Keiko Kamioka, Inspector and Ms. Eriko Ito, Evaluation and Inspection Officer

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### MEETING AGENDA

**1. Presentation of the preliminary findings of the Joint Inspection Unit review of UNAIDS**

*The Bureau will receive a presentation on the preliminary findings of the JIU review of UNAIDS*

**2. Preparation for the 45th PCB meeting**

*The Bureau will consider possible agenda items for the agenda of the 45th PCB meeting considering decisions from the 44th PCB meeting as well as previous meetings*

**3. Establishment of the Evaluation Advisory Committee**

*The Bureau will discuss and agree the composition of the Evaluation Advisory Committee*

**4. PCB Field Visit**

*The Bureau will discuss the venue and date of the 2019 PCB Field Visit*

**5. Any other business**

## SUMMARY

### Opening remarks from the PCB Bureau Chair

Mr Yang Xiaochen, Chair of the PCB Bureau, welcomed participants to the sixth meeting of the PCB Bureau meeting to prepare the 45th PCB meeting on 10-12 December 2019.

The Chair informed that the Joint Inspection Unit (JIU), invited by the Bureau, will present the preliminary findings on governance from its Management and Administrative Review of UNAIDS.

After adoption of the agenda, the Chair gave the floor to Inspectors Eileen Cronin and Keiko Kamioka of the JIU to present the preliminary findings related to governance of the Management and Administration Review of UNAIDS.

### 1. Presentation of the preliminary findings on the Management and Administrative Review of UNAIDS by JIU

Inspector Cronin provided the Bureau with background to the draft report, as well as a summary of the preliminary findings of the review related to governance as follows:

- UNAIDS is a unique model from which many positive lessons learned could be documented and used for the UN system.
- The JIU findings and conclusions on governance are congruent with those found in the first (2002) and second independent evaluation (2008) of UNAIDS, a 2007 JIU report covering MDG 6, as well as the IEP report.
- Deficiencies in governance- and specifically the lack of oversight and accountability by the PCB- have not been addressed substantively.

Inspector Cronin explained that it is important for the Bureau to note that these are preliminary findings and that the next steps of the process before finalising these is currently ongoing including fact checking which would be followed by a peer review. She also suggested that previous evaluations have pointed to insufficiencies but did not provide possible solutions. The JIU intends for their report to point to practical suggestions to address insufficiencies and plans to have a final report available during the second half of November.

The members of the Bureau thanked the JIU team for the presentation. Most members indicated that it is difficult for them to comment at this stage as they would need more clarification on some key findings of the review. All members of the Bureau indicated that they would need a dedicated session with the JIU team in November to provide an in-depth briefing on the report to prepare the PCB Bureau for the 45<sup>th</sup> PCB meeting.

After the presentation, the Chair thanked the team of the JIU for their presentation and then passed the floor to the Secretariat to present the possible agenda items for the 45th PCB meeting which will be held in Geneva from 10-12 December.

The presentation of the proposed agenda items for the 45th Board meeting was based on the enclosed table in annex.

## 2. Preparation for the 45th PCB meeting (10-12 December)

The Secretariat explained that the table of possible items for the 45th PCB meeting (see annex) captured all decisions points (DPs) that have actions for later sessions of the Board from the last PCB meeting (the 44th), but also contains decisions of previous PCB meetings where the Board defined the timeline to report at a precise or simply a future PCB meeting as well as those discussed at previous Bureau meetings during which the members of the Bureau agreed on timelines for reporting back on some items. The table formed the basis of the discussion of the Bureau members on the possible agenda items for the 45th PCB meeting. The PCB Bureau decided as follow:

### **Standing agenda items:**

**Report of the 44th PCB meeting:** [Confirmed](#). The draft report is being finalized and will be circulated to the Chair of the PCB and then the Bureau for clearance and finally posted on the PCB website.

**EXD report:** [Confirmed](#). The report will provide the most important achievements in the global AIDS response over the past six months as well as remaining challenges. It will be the first report by the newly appointed Executive Director, Ms Winnie Byanyima, Usually the outline of this report is the last document available on the web site (some 7 days before the PCB).

**Report by the NGOs representative:** [Confirmed](#). The presentation of the report initially planned at the 44th PCB meeting in June 2019 was postponed to the 45<sup>th</sup> PCB meeting at the request of the NGO Delegation. Alessandra Nilo representing the NGO Delegation also informed that the topic of the report is *Implementation of Universal Health Coverage and the HIV/AIDS response*. She informed the Bureau that country case studies are being undertaken and that a draft will be ready in the required timeline as defined by the Secretariat.

The Bureau advised that while they acknowledge the independent nature of the report of the NGO Delegation, it would be important that the report complements the summary of the follow-up to the thematic segment of the 44th PCB meeting on a similar topic.

**Leadership in the AIDS Response:** The Secretariat informed the PCB Bureau that no information is available at this stage.

**Follow up to the thematic segment from the 44th PCB meeting - *Delivering on SDG3: Strengthening and integrating comprehensive HIV responses into sustainable health systems***

*for Universal Health Coverage:* [Confirmed](#). The Secretariat is currently finalizing the summary report. It will be sent to the Bureau for clearance ahead of its next meeting. The Bureau would consider possible draft decisions emerging from the discussion.

The Bureau also agreed that the Secretariat would send a preliminary summary to the PCB NGO delegation in order to ensure complementarity between the two reports.

**Next PCB meetings:** [Confirmed](#). The paper for this agenda item is prepared by the Secretariat on behalf of the PCB Bureau; it describes the process of selection by the Bureau of themes for the 46th and 47th PCB meetings in 2020 and will request the Board to approve the selected themes. The Secretariat informed that a call for submission of themes was sent to PCB members on 5 July and the deadline to submit proposals is the 10 September. A reminder was sent on 21 August. So far, no proposals have been received. An extension of deadline and a reminder will be sent after the deadline has past in case proposals are not

received by then. The paper will also propose dates for the PCB meetings, 49th (June 2022) and 50th (December 2022).

**Election of Officers:** *Confirmed*. The Board is requested to elect the PCB officers for 2020 (Chair, Vice-Chair and Rapporteur) in accordance with the Modus Operandi - and possible new members of the PCB NGOs.

The PCB NGOs will provide details on the selection process for the incoming PCB NGO delegates that would be presented to the PCB Bureau and recorded in the minutes of the Bureau meeting that will be shared with all PCB stakeholders. The representative of the NGO delegation recalled this information has also consistently been made available on the PCB NGO Delegation website.

**Thematic Segment:** *Reducing the impact of AIDS on children and youth.* *Confirmed*  
The Secretariat informed the PCB Bureau that concept note is already being circulated amongst cosponsors and a call for members of the Thematic Segment Working Group went out on 19/08/2019.

- A call to express interest to join the thematic segment working group was sent out to PCB members on 19th August.
- So far, two cosponsors and one-member state have indicated interest in joining the working group. A reminder will be sent out to all PCB members shortly.
- The Secretariat has developed the first draft of the annotated outline for the thematic segment background note. UNICEF also provided inputs. The draft outline has now been shared with all cosponsors for comments. It will be circulated to the PCB thematic segment working group in advance of the first meeting.
- The focus of the outline is on identifying the main game-changers to make a difference for children and youth in the AIDS response, highlighting successes and gaps.
- The first meeting of the working group is scheduled for the 16th September. The working group will discuss and provide comments on the draft outline at its first meeting.
- Summaries of the working group meetings will be posted on the PCB website.

**Proposed issues with a defined timeline to be considered by the PCB Bureau to be added to the agenda of the 45th PCB meeting.**

**Update on implementation of the Management Action Plan.**

The PCB Bureau agreed that the PCB has had extensive debate on this agenda item at both the Special of the PCB in March 2019 as well as at the 44th PCB meeting in June 2019. The annual update in 2020 will provide more information on the outcomes of the implementation of the MAP. It is expected that a short progress update would be included as part of the Executive Director's report.

**Evaluation Plan:** *Confirmed*

The Secretariat recalled that the Evaluation Policy was approved at the 44th PCB meeting and that the PCB requested that the Evaluation Office presents an evaluation plan for 2020-2021 to its 45th meeting. Annual reporting on evaluation to the PCB will take place from 2020 onwards.

**Progress report on HIV prevention 2020:** *Confirmed*. The Secretariat recalled that during its meeting in December 2018, the Board requested the Joint Programme to support countries in developing and implementing robust prevention plans which include sustainable capacity development and resource mobilization strategies and report back in 2019 to the

Programme Coordinating Board on progress made on prevention. The Secretariat informed that the progress report on HIV Prevention 2020 is expected to cover all countries. It will examine the key outcomes of the five pillars of prevention.

**Report on progress on actions to reduce stigma and discrimination in all its forms:**  
Confirmed. The Secretariat informed that the Global Partnership for Action to Eliminate all forms of HIV related stigma and discrimination was launched in December 2018 to close the gap at national level between commitments to eliminate HIV-related stigma and discrimination and concrete government action.

The PCB Bureau acknowledged the limited time to report on the implementation of the Global Partnership for Action to Eliminate all forms of HIV related stigma and discrimination however stressed the importance that the PCB receives a progress report on actions to reduce stigma and discrimination including the support of the Joint Programme. The decisions of the Board on this issue are from 2017.

**Report on the barriers to effective funding of community-led responses by international and private funders, as well as better understanding of the challenges faced by national governments in allocating funding to communities' responses:**  
Confirmed

The Secretariat recalled that at its 43rd meeting the PCB received a report that demonstrated that a critical barrier to monitoring the 2016 Political Declaration commitments is the lack of common definitions for community-led responses and for social enablers.

As a follow-up to the decision of the Board, UNAIDS produced an on-line survey to gather inputs from civil society and communities about their understanding of the meaning of "community-led" and their priorities for what a definition should include. A meeting of civil society was convened in June to begin developing these definitions. The Secretariat is working jointly with UN Women and other key partners including the GF who have been supportive of aligning their documents for the next funding round with these definitions. Guidance for working with and using these definitions is currently being developed. At the 45<sup>th</sup> PCB, a progress report will be presented. The update will provide a background, review of progress, and new evidence of community-led responses.

#### **Proposed issues with a no defined timeline to be considered by the PCB Bureau .**

**PCB 43 (December 2018) – decision 4.7:** *Requests* the Joint Programme to report back on progress in the implementation of the AIDS response for migrant and mobile populations, as well as refugees and crisis affected populations, as appropriate.

The PCB Bureau agreed that this report would be considered in 2020.

**PCB 44 (June 2019) – decision 9.3: Follow-up to the thematic segment from the 43<sup>rd</sup> PCB meeting on mental health and HIV** *Calls on the Joint Programme to: Review and revise existing practices and guidelines to ensure the integration of mental health and substance use treatment and prevention service into the HIV service delivery platforms, and HIV services into mental health and substance use prevention and treatment programmes, and provide respective implementation guidance; Take into account the intersection between mental health and HIV, and the importance of improving psycho-social wellbeing and quality of life of people affected and living with HIV, as part of a person centred and human rights approach when developing the next UNAIDS strategy for 2021-2030; and Report back to a future Programme Coordinating Board meeting on the progress made on the integrated approach to mental health and HIV.*

The PCB Bureau agreed that this report would be considered in 2020.

Following the presentations of the possible agenda items for the 45th PCB meeting, the Chair indicated that in addition to the decisions that require reporting, there are 2 additional follow-ups that need an agreement of the PCB Bureau on whether to report on at the 45th PCB meeting.

### **Lessons learned on the selection process of the UNAIDS Executive Director:**

#### **Confirmed.**

The Secretariat recalled that in 2008, there was a Lessons Learned agenda item with a report on the nomination, which was presented to the 23rd PCB (December 2008). The report offered an overview of the process and final budget. The PCB then discussed lessons learned and adopted decisions based on its conversation. These decisions were given great weight by both the PCB and the Search Committee as they undertook the 2019 nomination process.

The Bureau agreed that it is important to include an agenda item on lessons learned on the selection process of UNAIDS Executive Director at the 45<sup>th</sup> PCB meeting. The Search Committee would be responsible for the development of such report. The PCB Bureau requested the Secretariat to inform the Chair of the Search Committee and to facilitate a meeting of the Search Committee to discuss it.

### **ECOSOC**

The Secretariat recalled that ECOSOC adopted a resolution on the Joint Programme on 24 July 2019. The Content of that Resolution were negotiated in Geneva, under the leadership of the PCB Chair and Vice-chair. One of the operative paragraphs of the ECOSOC resolution, *“Requests the Programme Coordinating Board to discuss governance issues of the Joint Programme, as well as how the Joint Programme could be sustainably core funded, in accordance with all relevant United Nations principles, with a view to evaluating such issues, in order to have an effective, efficient and accountable Joint Programme, and to report to the Economic and Social Council by 2021.”*

The Bureau agreed on the approach for the follow-up to the ECOSOC resolution – starting at the 2019 December PCB and moving forward through the next two sessions in order to report to ECOSOC in 2021: At the 45<sup>th</sup> PCB meeting, the PCB will receive:

- Recommendations of the Joint Inspection Unit (JIU), as discussed earlier.
- Lessons learned from the selection process of the UNAIDS Executive Director.
- Findings from the evaluation of the 2016-2021 UBRAF and the revised operating model of the Joint Programme.

In view of the importance of building on these reviews, the PCB Bureau agreed that follow-up to the 2019 ECOSOC resolution would be initiated by the PCB's deliberation on the JIU report and that a paper on the follow-up to the ECOSOC Resolution will be presented at the 46th PCB meeting in June 2020. This would also provide the incoming Executive Director sufficient time to engage with the Board's constituencies in preparation of the discussion.

The Chair requested the Secretariat to prepare the draft annotated agenda for the 45th PCB meeting and send to the PCB Bureau for its electronic review and clearance.

### **3. Establishment of Evaluation Advisory Committee**

Mr Joel Rehnstrom, Director of the Evaluation Unit provided the update as follows:

At the 44th meeting, the PCB approved the Evaluation Policy, which includes the establishment of an Evaluation Advisory Committee. Subsequently, a call for nominations to the Evaluation Advisory Committee went out on 25 July 2019. A reminder email was sent on 20 August 2019. The deadline to submit nominations was 31 August 2019. By the time of the Bureau meeting, a number of nominations from one regional group had been received and all groups were working on identifying a suitable candidate. Extending the deadline for submitting nominations by a few days was proposed.

As agreed in the terms of reference of the Evaluation Advisory Committee:

- Nominations shall be submitted to the PCB Bureau, which will ensure that the Committee has the required technical expertise and that it is geographically representative, and gender balanced.
- If the number of nominations exceeds the number of places on the Committee for that constituency, the PCB Chair will contact all the members of the constituency represented on the Board for further discussion and agreement.
- Once the Committee is established, the PCB Bureau will communicate the names of the experts to all Member States, the PCB NGO Delegation and Cosponsors. The PCB Bureau shall propose, for agreement by the PCB using the inter-sessional decision-making process, a Chair from within the membership of the Committee.

It was agreed that the Secretariat will send a reminder on behalf of the PCB Chair and Bureau confirming an extension of the deadline to submit nominations until 13 September. The PCB Bureau agreed that they will reach out to their respective regional group to make sure the nomination of the evaluation experts is moving forward as required.

### **4. PCB Field Visit**

The PCB Bureau had received a concept note on PCB Field Visits prior of the Bureau meeting.

The Secretariat recalled that the PCB Chair and Bureau discusses the location and dates for the proposed PCB Field Visit. The PCB field visits provide participants with direct exposure to the realities of the epidemic and the work undertaken by the UNAIDS family together with national and international partners in a given country and inform discussions at Board meetings. The delegation is led by UNAIDS Deputy Executive Director and is composed of:

- Members of the PCB Bureau
- The representative of the Chair of the CCO
- One member of each of the five regional groups of the PCB (Africa, Asia, Eastern Europe and Central Asia, Latin America and the Caribbean, WEOG)
- The PCB NGO delegates representing the region
- Cosponsors that are present at the country

After discussion the PCB Bureau agreed that the visit should take place after the 14 November.

The PCB Bureau discussed possible host countries. The Bureau members, after consideration of previous country visits, agreed that some regions had hosted several PCB Field Visit. Some Bureau members recommended to consider a country in Latin America and the Caribbean. The Chair requested members to provide specific suggestions to the Secretariat to consolidate possible venues to be considered by the Bureau at the next meeting.

**Annex 1: Table of follow-up items from PCB meetings - for possible inclusion in the agenda of the 45th PCB Meeting**

**AGENDA ITEMS FOR THE 45th PCB MEETING (10-12 December 2019)**

Standing items		Agenda items
		<b>Report of the 44th PCB meeting</b>
		<b>Executive Director (EXD) report</b>
		<b>Report by the NGO representative</b>
		<b>Follow-up to the thematic segment on Delivering on SDG3: Strengthening and integrating comprehensive HIV responses into sustainable health systems for Universal Health Coverage (UHC)</b>
		<b>Leadership in the AIDS response</b>
		<b>Thematic segment:</b> Reducing the impact of AIDS on children and youth <span style="float:right">Decision 11.1</span> from the 43rd PCB meeting: Agrees that the themes for the 44th and 45th Programme Coordinating Board meetings be: b. Reducing the impact of AIDS on children and youth (45th)
		<b>Next PCB meetings</b> <span style="float:right">Decision 11.2</span> from the 43rd PCB meeting: <i>Requests</i> the Programme Coordinating Board Bureau to take appropriate and timely steps to ensure that due process is followed in the call for themes for the 46th and 47th Programme Coordinating Board meetings
		<b>Election of Officers</b>
Possible items for the 45th PCB meeting	Decision Number	Agenda items
41st (12/2017)	7.4	<b>[Update on actions to reduce stigma and discrimination in all its forms]</b> <i>Requests</i> the Joint Programme to provide a report on progress at a future meeting of the Programme Coordinating Board
42nd (06/2018)	10.5	<b>[Follow-up to the thematic segment of the 41st PCB meeting on Zero discrimination in health care settings]</b> <i>Report back</i> to the 44th PCB meeting on the progress made on the measures to track progress on ending discrimination;
<b>On the two above decision points, it is important to recall that at its meeting on January 2019, the PCB Bureau requested the PCB NGOs to consult with the wider group of CSOs before agreeing whether the reporting on this agenda item would be this year (2019) or in 2020. The Bureau however agreed that irrespective of timing, the report should respond to both decision points.</b>		
43rd	8.5	<b>[Annual progress report on HIV prevention 2020]</b> <i>Requests</i> the Joint Programme to support countries in developing and implementing robust prevention plans which include sustainable capacity development and resource mobilization strategies and report back in 2019 to the Programme Coordinating Board on progress made on prevention.
43rd	10.4	<b>[Best Practices on effective funding of community-led HIV responses]</b> <i>Requests</i> the Joint Programme to: b. <i>Convene</i> a task team with diverse donors, implementing countries, and civil society representatives, including representatives of people living with HIV, women and adolescent girls and young women, youth and key populations, to standardize the use of definitions, including, "community-led AIDS response" and "social enablers" and to recommend good practices and improved modalities to ensure access to funding for community-based organizations and constituency-based networks;
44th	6.4	<b>[Report of the Working Group of the Programme Coordinating Board (PCB) to strengthen the PCB's monitoring and evaluation role on zero tolerance against harassment, including sexual harassment, bullying and abuse of power at the UNAIDS Secretariat]</b> <i>Requests</i> the UNAIDS Secretariat to report to the next session of the PCB (45th) on the implementation of the Management Action Plan
44th	6.6	<b>[Report of the Working Group of the Programme Coordinating Board (PCB) to strengthen the PCB's monitoring and evaluation role on zero tolerance against harassment, including sexual harassment, bullying and abuse of power at the UNAIDS Secretariat]</b> <i>Approves</i> the UNAIDS Evaluation Policy and requests the UNAIDS Evaluation Office to present an evaluation plan to the 45th meeting as well as annual reporting on the implementation of the evaluation plan
<b>Agenda items with defined timeline later than December 2019</b>		
41st(12/2017)	8.3	<b>[Update on HIV in prisons and other closed settings]</b> <span style="float:right"><i>Requests</i> the Joint Programme to report on progress and concrete actions taken on this topic at a meeting of the Programme Coordinating Board in 2020</span>
44th	6.5	<b>[Report of the Working Group of the Programme Coordinating Board (PCB) to strengthen the PCB's monitoring and evaluation role on zero tolerance against harassment, including sexual harassment, bullying and abuse of power at the UNAIDS Secretariat]</b> <i>Welcomes</i> the revised Management Action Plan and <i>supports</i> the required efforts to implement it fully and requests the UNAIDS Secretariat to report on implementation of the Management Action Plan through its annual update on strategic human resources management issues
Possible items for future PCB meetings with no defined timeline	Decision Number	Agenda items
43rd	4.7	<b>[Report of the NGO representative on people on the move– key to ending AIDS]</b> <i>Requests</i> the Joint Programme to report back on progress in the implementation of the AIDS response for migrant and mobile populations, as well as refugees and crisis affected populations, as appropriate
44th	9.3	<b>[Follow up to the thematic segment from the 43rd Programme Coordinating Board meeting]</b> Calls on the Joint Programme to: and revise existing practices and guidelines to ensure the integration of mental health and substance use treatment and prevention service into the HIV service delivery platforms, and HIV services into mental health and substance use prevention and treatment programmes, and provide respective implementation guidance; Take into account the intersection between mental health and HIV, and the importance of improving psycho-social wellbeing and quality of life of people affected and living with HIV, as part of a person centred and human rights approach when developing the next UNAIDS strategy for 2021-2030; and Report back to a future Programme Coordinating Board meeting on the progress made on the integrated approach to mental health and HIV ; Report back to a future Programme Coordinating Board meeting on the progress made on the integrated approach to mental health and HIV <span style="float:right">Review</span>