

UNAIDS PCB Bureau meeting

MEETING SUMMARY

DATE: Monday 24 February 2020

PARTICIPANTS

PCB Bureau: Ms Julia Martin, Ms Tracy Carson (United States of America: representing the Chair); Ms Xungileni Martha Galukeni Chitundu (Namibia: representing the Vice-chair); and Mr Jonathan Gunthorp (representing the NGO Delegation)

Excused: Dr. Sadre Alam (India: representing the rapporteur); Mr Ludo Bok and Mr. Andrea Nannipieri (UNDP: representing the Cosponsors)

UNAIDS Secretariat: Mr Morten Ussing, Director, Governance and Multilateral Affairs and Ms Samia Lounnas, Senior Governance Advisor, Governance and Multilateral Affairs

MEETING AGENDA

1. Terms of Reference for the PCB Working Group on the follow-up to the Joint Inspection Unit Review

The Bureau will finalize the terms of reference and the process for establishing the PCB Working Group on the follow-up to the Joint Inspection Unit review.

2. Any other business

SUMMARY

The Chair welcomed the members of the Bureau and thanked them for meeting to finalize the terms of reference for the PCB Working Group given the short timeline for the Working Group to complete its work in advance of the 46th and 47th PCB meetings.

1. Terms of Reference for the PCB Working Group on the follow-up to the Joint Inspection Unit Review

The Chair proposed to go through the comments received from the Bureau on the revised terms of reference for discussion by the PCB Bureau.

The Bureau discussed the following areas:

1. **Engaging a report writer for the Working Group:** Further to the clarification of UNAIDS Secretariat, the Chair and the Bureau members noted that it is standard practice for PCB Working Groups to have an independent report writer. Bureau members participating on the call supported the independent writer inclusion. This was an omission from the original budget. The independent report writer fulfills a separate function from the Secretariat who provides technical and logistical support to the Working Group. It furthermore adds a level of independence in the report writing.
2. **PCB Briefing:** The Chair and the Bureau members noted that the briefing requested is to provide PCB members with an opportunity to review and provide input/comment on the recommendations of the Working Group prior to the PCB. The Working Group will then have the opportunity to take this feedback into account in their final report. The term multi-stakeholder consultation was a term that may have inferred a consultation beyond the PCB and thus has been altered for clarity.
3. **Updates of the work of the Working Group:** The Working Group and the PCB Bureau will together determine the methodology for the Working Group to update the PCB Bureau on its progress. Potential methods could include electronic communication or presence at the Bureau meetings at the request of either the Bureau or the Working Group.
4. **Additional timeline point:** A request was made and accepted to include an additional point on the timeline to reflect the report back to the 47th meeting of the PCB.
5. **Recusal:** At a previous meeting, it was determined that PCB Bureau members could be nominated by their regional group for membership to the Working Group. The PCB Chair had discussions with several members on management of any sensitive issues that may arise from Working Group discussions which were further sent to the Bureau members for consideration, that in such a case, the Chair may request the relevant members to recuse themselves from that specific Bureau discussion. Bureau members were not in agreement with this arrangement, and the Chair agreed to remove the request for recusal of relevant members. The Bureau is committed to ensuring transparency and fairness throughout the process and will continue to ensure that it fulfils the role mandated to it by the PCB.
6. **Intersessional decision making process:** The Bureau reiterated the importance of providing the broader PCB membership with the opportunity to review and confirm the framework for this important process. This is also a measure of transparency. As such, it was agreed that the terms of reference would be submitted to the PCB for approval through the intersessional decision making process.

On the basis of this discussion, the terms of reference would be revised and submitted to the Bureau for final approval before moving onto the intersessional decision making process and the call for nominations.

2. AOB

In accordance with practice and in light of the timeliness of the topic, the NGO Delegation requested the PCB Bureau to consider its report for the agenda of the 46th meeting. The topic of the report would be: **25 years of civil society participation in UNAIDS PCB governance and**

the impact of that and lessons learned for future governance at UNAIDS and elsewhere in global architecture. Bureau members thanked the NGO delegation for their proposal. The Chair requested the Secretariat to review the timewise agenda for the 46th meeting and advise on the timing of the agenda items.

On the basis of this discussion, a revised timewise agenda to include the NGO delegation report was circulated for approval to the PCB Bureau.

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