

COMPOSITION OF THE PCB NGO DELEGATION

DOCUMENT PREPARED BY THE PCB BUREAU

**DECISIONS APPROVED BY THE PCB
INTERSESSIONALLY**

Additional documents for this item:

Action required at this meeting—the Programme Coordinating Board is invited to:

See draft decision points in paragraph 12 below:

- *Approve* the nomination of the candidate from Asia and the Pacific region as mentioned in paragraph 11

Cost implications for implementation of the decisions: none

INTRODUCTION

1. At the 51st meeting of the Programme Coordinating Board (PCB) in December 2022, in [decision point 11](#), the PCB approved the [composition of the NGO Delegation with a pending vacancy in the Asia-Pacific region](#). In November 2022, one member of the NGO Delegation, *The Indian Drug Users Forum*, represented by Charan Sharma, announced they would be unable to continue in their role. At that point, there was insufficient time to recruit a new Delegate from the Asia and the Pacific region before the start of 51st PCB meeting. Subsequently, the Delegation launched a recruitment process for an Asia and the Pacific delegate in the beginning of 2023.
2. In accordance with [ECOSOC Resolution \(E/1995/2\)](#), “the process of identification of the non-governmental organizations that sought to participate in the work of the Board would be determined by the non-governmental organizations themselves. The Board would formally approve the nomination of those organizations.”
3. The Communication and Consultation Facility (CCF), together with the Orientation, Accountability and Recruitment (OAR) Working Group of the NGO Delegation, manages the process of recruiting incoming Delegates to fill in the slots vacated by outgoing Delegates. The process of the selection was as follows:

Call for Applications

4. A call for applications was broadly circulated from 24 January - 10 March 2023. The CCF opened an online submission form and provided access to NGO Delegation documents such as *PCB NGO Delegation Terms of Reference* and the *PCB NGO Delegation Vision, Mission, Principles and Code of Conduct*.
5. The CCF disseminated the recruitment information through the NGO Delegation’s global civil society email list-serve, website, regional and global civil society platforms and its social media pages such as LinkedIn, Facebook and Twitter. Delegates were also asked to recruit among their networks in their respective regions. The call was reposted in various CS electronic list-serves and social media pages of international and regional organizations, including those affiliated with the NGO Delegates.

Assessment of Eligibility

6. All applications received were assessed for eligibility by the CCF. This entailed checking the application form and ensuring that all required documents such as support letters, organizational statement, and personal statement were submitted along with the application form. The assessment also entailed verifying information on the profile of the applicants, including their residence and place of work, in order for them to qualify in the region they were applying from. CCF also reviewed the supporting documents to check whether the information contained met the requirements, especially if the statements came from appropriate entities, e.g. national networks or regional networks.
7. Three candidates were subsequently interviewed by a panel consisting of an NGO Delegate from the Asia and the Pacific region, an NGO Delegate from another region and an external civil society representative from the Asia and the Pacific region.

Selection

8. The following criteria was used for the selection:
 - a) The applicant has solid work experience in the area of HIV/AIDS and can demonstrate understanding of key issues. Key issues can include human rights, policy and legal environments, sustainable financing, stigma and discrimination, gender and sexuality (including a non-binary approach), COVID-19 and other global health issues, civil society spaces and community-led engagement, and SDGs, among others.
 - b) The applicant shows understanding of, sensitivity towards, and experience working with or representing key populations and other vulnerable groups in their region.
 - c) The applicant demonstrates clear communication skills and advocacy experience in English, and the ability to work at regional and international levels, including global boards and civil society delegations. This includes writing skills, presentations, speaking roles, and past experience in diplomacy and negotiations, including work in culturally diverse teams.
 - d) The applicant demonstrates clear ability to analyze policy and provide substantial input on documents that the NGO Delegation may be required to review.
 - e) The applicant demonstrates understanding of the context of, connections to, and the ability to represent their region. This includes experience working in the region, ties to local and regional NGOs, role of his/her own organization in the region, language skills in the local context, and technological resources to adequately reach out and consult with regional constituencies.
 - f) The applicant has the skills, tools and organizational capacity to devote enough time to perform the work of the NGO Delegation. This includes having a strong organizational back-up and support, including access to communication facilities, especially a stable internet connection.
 - g) The applying organization demonstrates credible HIV programme and advocacy work, outreach and connections with key populations in the region and capacity to provide support to their nominated applicant. This includes track record in engagement in regional and/or global advocacy with Member States and UN agencies; active outreach and partnerships with or representation of regional and/or global key population networks; facility to enable constituency engagement; and, capacity to provide administrative, programmatic and logistical support to their applicant.
9. Following these criteria, the PCB NGO delegation decided to propose the nomination of International Planned Parenthood Federation (IPPF) represented by Sonal Giani, as member of the NGO Delegation for the Asia and the Pacific region.

Intersessional Decision-making process

10. At its meeting on 25 April 2023 ([Summary](#)), the PCB Bureau discussed the nomination of the NGO Delegation member for Asia and the Pacific. Further to that meeting, the PCB Bureau agreed to submit the approval for nomination to the wider PCB for intersessional approval in order to ensure that the NGO Delegation can be represented in full at the upcoming 52nd PCB meeting held on 26-28 June 2023.
11. Accordingly, the PCB is requested to approve through the intersessional procedure the composition of the NGO Delegation, for 2023 as follows, by appointing:

Asia and the Pacific: International Planned Parenthood Federation (IPPF), represented by Sonal Giani

DRAFT DECISION POINTS

12. The PCB is requested to:
 - *Approve* the nomination of the NGO Delegation candidate from Asia and the Pacific region as mentioned in paragraph 11.

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