

PROGRAMME COORDINATING BOARD

51st HYBRID MEETING OF THE PCB

DATE: 13-16 December 2022

TIME: 13h – 16h30 (UTC+7)

VENUE: Online (Zoom) and in-person participation (Shangri-La Hotel, 89/8 Changklan Rd, Tambon Chang Khlan, Mueang Chiang Mai District, 50100 Chiang Mai, Thailand)

Additional information for in-person participants

The present information note has been prepared to facilitate participants` engagement and ensure a successful hybrid PCB meeting, and should be read in conjunction with the following documents:

- [Revised Modalities and Procedures for UNAIDS PCB meetings in 2022](#) (UNAIDS/PCB (50)/22.2)
- [Summary of the PCB Bureau meeting \(11 October 2022\)](#)
- [Meeting schedule | 51st Meeting of the PCB](#)
- [Information for participants](#)

Please always check the online website for the latest version: [Information for in-person participation](#)

1. MEETING VENUE FOR IN-PERSON PARTICIPANTS

The 51st PCB meeting will be held at the Shangri-La Hotel in Chiang Mai, Thailand:

- Address:
Shangri-La Hotel
89/8 Changklan Rd, Tambon Chang Khlan
Mueang Chiang Mai District
50100 Chiang Mai
Thailand
- Web site: [Shangri-La Chiang Mai](#)
- Directions: [Map & Directions](#)

2. TRAVEL AND VISA ARRANGEMENTS

2.1 General travel information to Chiang Mai

2.1.1 Note with regards to arrival date in Chiang Mai

When commencing travel arrangements, travellers should keep in mind that the PCB will be preceded by a PCB field visit, which will take place on Monday, 12 December 2022 from 08:00 to 14:00 (UTC+7) and Tuesday, 13 December from 07:30 to 12:00 (UTC+7).

2.1.2 Travel to Chiang Mai

The international airport in Bangkok is called Suvarnabhumi. Your international and domestic flights to/from Chiang Mai will arrive and depart at/from this airport. Those delegates who wish to stop over in Bangkok can take domestic flights to Chiang Mai from either Suvarnabhumi or Don Muang airports. There are a number of daily flights to Chiang Mai from both airports. *Chiang Mai International Airport* provides services for both domestic and international flights.

Those who have checked flights through to Chiang Mai, when the plane lands at Suvarnabhumi airport, should walk through to the transfer area; get the onward boarding pass (if not received already) at the TG International transfer area; proceed to the immigration counters (at the transfer area) to clear immigration; and, to then walk to the domestic counters behind the immigration area. Your luggage will be available for collection at the international section of the Chiang Mai airport.

2.1.3 Airport pick-up and drop-off

The PCB Chair delegation is pleased to inform you that **in-person participants** at the 51st PCB meeting **will be provided upon request with (free of charge) airport transfers from and to Chiang Mai Airport.**

For those who have booked an airport transfer before the deadline of Friday, 2 December 2022, kindly note that these airport transfers are only for **travels taking place between December 11 and 17.**

All airport transfers occurring before or after these dates must be booked **directly with the Shangri-La Hotel.**

2.1.4 Visa

Attention is drawn to the provisions in force regarding entry into Thailand. Delegates will need to check the requirements based on their nationality, passport type and current location. Any participants intending to travel on a diplomatic or UN Laissez Passer (UNLP) may still require a visa on the basis of their nationality.

Delegates requiring a UNAIDS visa support letter to obtain a Thai visa are kindly invited to indicate this during their Indico registration for the 51st PCB meeting by carefully providing the following information in the requested section: last name, first name, title, institution, date and place of birth, passport number, expiry date, date and place of issuance, and by attaching a copy of the passport at the earliest in order that action can be taken as soon as possible.

Visa procedures can be rigorous and may take longer than expected. The application must be submitted in good time. Before requesting a UNAIDS visa support letter, participants are advised to contact the nearest Thai embassy or consulate to determine whether they require a visa.

Please refer to the Thai e-visa official website (Ministry of Foreign Affairs of the Kingdom of Thailand), for further information: <https://www.thaievisa.go.th/>

Delegates living in a country that does not have a Thai Consular service should send an email to PCBGovernance@unaids.org for further guidance.

All travelers requiring a visa must have a valid passport with at least six months before the expiration date.

2. 2 For UNAIDS Funded Delegates

2.2.1 Travel arrangements for eligible PCB members in accordance with Modus Operandi:

In accordance with the PCB Modus Operandi, UNAIDS will cover the travel costs and per diem in connection with the attendance at this meeting for one representative from each developing country, from each country with an economy in transition and a representative from each of the nongovernmental organizations represented on the Board.

Kindly note that in the interest of cost effectiveness and time, the Secretariat strongly encourage delegates to send their names and contact details at least three weeks before the start of the meeting. The final deadline for receipt is close of business on **Monday, 7 November 2022**.

2.2.2 Accommodation

Reservations will be made for you at the Shangri-La. Please do not call the hotel directly to arrange or change your reservations. Once your travel itinerary has been received changes can be made to your booking by contacting reservations.sbcm@shangri-la.com. Private deviations will have to be arranged directly with the hotel.

UNAIDS funded delegates will have to pay the hotel bill directly at the hotel during check-in or check-out.

2.2.3 Shangri-La rate

We would like to remind you that all Shangri-La rooms will come at the standard negotiated rate of \$100 per night, which includes accommodation, breakfast, lunch and tax.

2. 3 For Other in-person Participants (PCB Members)

2. 3. 1 Accommodation

Meeting participants attending the PCB meeting in person are responsible to book their own accommodation in Chiang Mai based on their individual travel plans.

2.3. 2 Shangri-La rate

We would like to remind you that all Shangri-La rooms will come at the standard negotiated rate of \$100 per night, which includes accommodation, breakfast, lunch and tax.

3. PCB FIELD VISIT FOR PCB MEMBERS ATTENDING IN-PERSON

The 2022 UNAIDS PCB field visit will take place on Monday, 12 December 2022 from 08:00 to 14:00 (UTC+7) and Tuesday, 13 December from 07:30 to 12:00 (UTC+7).

The 2022 UNAIDS PCB Field Visit is organized by the Thai Government with the support of national partners at all levels. The Field Visit is a great opportunity for board members to experience programmatic implementation while interacting with frontline implementers, communities and people infected with and affected by HIV. Moreover, the planned field visits are directly related to the issues to be discussed at the 51st UNAIDS PCB meeting.

4. BADGE AND INFORMATION DESK

A UNAIDS welcome desk will be open at the Shangri-La as of **Sunday 11 December 2022, from 14h00-17h00 (UTC+7)**, where access badges and further information will be distributed to delegates. The desk will be situated on the ground floor of the Shangri-La.

As previously mentioned, delegates must present the original registration form sent beforehand to the conference Secretariat and their national identification card or passport. On the first day of the conference, there could be a bit of a wait, so participants are advised to arrive in good time.

The badges must be worn and visible at all times and access to the meeting rooms can be denied to anyone not wearing a badge.

The latest COVID-19 measures will be shared through email with the participants, who have indicated in their registration to join the meeting in person, closer to the meeting date.

5. CATERING SERVICES

One or two coffee break(s) and one lunch (per day) will be provided at the Shangri-La for all delegates on all four meeting days (**13-16 December 2022**).

Ahead of drafting sessions, an extended coffee break will be provided to drafting group members.

A **PCB reception will be held on Tuesday, 13 December 2022 from 18:00 to 20:00 (UTC+7)** at the Shangri-La Hotel. All delegates who indicated in-person participation will receive further information closer to the 51st PCB meeting dates.

Dietary restrictions communicated to the UNAIDS Secretariat have been conveyed to the Shangri-La Hotel, which will ensure that a variety of catering options are available.

6. MEDICAL SERVICES AND SECURITY

The Shangri-La clinic is available to meeting participants needing urgent medical attention. The reception desk should be contacted the soonest in need of medical care.

Chiang Mai is overall a safe place. Should you ever need to contact the police in response to an unfortunate crime, fire, traffic incident or anything else, Chiang Mai offers a few services to report. If you are not sure which number to call, the nationwide emergency help number 191 is your best bet.

UNDSS contact details:

- Montri - UNDSS +66 80-505 1087
- Niwat – UNAIDS +66 87-300 8180
- Taoufik – UNAIDS +66 96-240 57 96
- Nuch - MOPH +66 81-875 2103
- Police - Chiang Mai +66 62-0509017

Chiang Mai emergency numbers:

- **Ambulance service nationwide:** 1669

(This is the number you call in a medical emergency unless you have a specific hospital in mind. Operators speak English. Calling 1669 will ensure you get a local responder to the scene quickly, followed by an ambulance which will take you to the nearest hospital)

- **General emergency nationwide:** 191 (similar to 911)
- **Fire department nationwide:** 199
- **Tourist Service Centre:** 1672
- **Royal Thai Police:** 1599
- **Chiang Mai Main Police Station:** 053-276 040, 053-276 458
- **Tourist Police:** 1155
(In addition to the normal Royal Thai Police, Chiang Mai also has Tourist Police. The officers speak English, as well as several other languages. The tourist police are available 24 hours a day. You can reach them at 1155 or direct numbers for their offices located across the city as listed below.)
- **Airport Tourist Police Office:** 60 Mahidol Road. Tel: (053) 270 222 Ext. 2191
- **Arcade Tourist Police Office:** Arcade Bus Station, Tel: (053) 247 318
- **Tourist Police Station:** 196 Moo 1, Sri Wichai Road. Tel: (053) 212 146-8

7. CURRENCY, LANGUAGE AND LOCAL TIME

- Thai is the official language, but English is widely spoken throughout Thailand.
- Local time in Thailand is Universal Time Coordinated (UTC) +7 hours.
- The unit of currency in Thailand is the Baht (THB).

Facilities for the exchange of foreign currencies are available at the banks and authorized money changers. Credit cards are also widely accepted. The rate of exchange in October 2022 is:

1 Euro = 37.20 Thai Baht
1 US Dollar (USD) = 37.945 THB

8. ELECTRIC CURRENT

The voltage of electrical current in Thailand is 220 volts – AC 50 HZ.

Important: please ensure you bring an international plug adapter with you. No adapters, phone or laptop chargers will be provided on site.

9. COVID-19 MEASURES

Masks remain mandatory in the conference rooms until further notice. PCB participants are equally requested to wear masks on the compound of the Shangri-La Hotel. However, the requirement to wear masks has been lifted elsewhere on the hotel premises.

All persons on the Shangri-La Hotel premises continue to be encouraged to follow safety measures, such as regular hand washing and keeping safe distances.

10. MEETING SCHEDULE OF THE 51ST PCB MEETING

Date	Subject
Tuesday, 29 November 2022 13:00 to 16:00 (UTC+1) VIRTUAL (Zoom)	Pre-meeting on agenda items 1.2, 1.4, 2, 4: Report of the 50 th meeting of the PCB; Report by the NGO Representative; Follow-up to the thematic segment from the 50 th PCB meeting; Report of the Task Team on community-led AIDS Responses
Wednesday, 30 November 2022 13:00 to 16:00 (UTC+1) VIRTUAL (Zoom)	PCB pre-meeting on agenda items 5, 6, 7, 8, 9: Update on the Global Partnership to eliminate all forms of HIV-related stigma and discrimination; Report of the PCB Bureau on UNAIDS' funding situation (immediate and sustainable) based on the recommendations of the Informal Multistakeholder Task Team; Evaluation Annual Report and Management Response; Next PCB meetings; Election of Officers
Friday, 2 December 2022 13:00 to 16:00 (UTC+1) VIRTUAL (Zoom)	Consultation on decision points (only PCB members)
Monday, 12 December 2022 08:00 to 14:00 (UTC+7) IN PERSON (Chiang Mai)	<i>51st PCB field visit</i>
Tuesday, 13 December 2022 07:30 to 12:00 (UTC+7) IN PERSON (Chiang Mai)	<i>51st PCB field visit</i>
Tuesday, 13 December 2022 13:00 to 16:30 (UTC+7) HYBRID (Zoom + Chiang Mai)	51st PCB – DAY 1
Tuesday, 13 December 2022 18:00 to 20:00 (UTC+7) IN PERSON	Reception hosted by PCB Chair
Tuesday, 13 December 2022 20:00 to 22:00 (UTC+7) HYBRID (Zoom + Chiang Mai)	Drafting group session (only PCB members) (TBC)
Wednesday, 14 December 2022 09:00 to 11:00 (UTC+7) HYBRID (Zoom + Chiang Mai)	Drafting group session (only PCB members) (TBC)
Wednesday, 14 December 2022 13:00 to 16:30 (UTC+7) HYBRID (Zoom + Chiang Mai)	51st PCB – DAY 2
Wednesday, 14 December 2022 17:30 to 19:30 (UTC+7) HYBRID (Zoom + Chiang Mai)	Drafting group session (only PCB members) (TBC)
Thursday, 15 December 2022 09:00 to 11:00 (UTC+7) HYBRID (Zoom + Chiang Mai)	Drafting group session (only PCB members) (TBC)
Thursday, 15 December 2022 13:00 to 16:30 (UTC+7) HYBRID (Zoom + Chiang Mai)	51st PCB – DAY 3
Thursday, 15 December 2022 17:30 to 19:30 (UTC+7) HYBRID (Zoom + Chiang Mai)	Drafting group session (only PCB members) (TBC)
Friday, 16 December 2022 13:00 to 16:30 (UTC+7) HYBRID (Zoom + Chiang Mai)	51st PCB – Thematic Segment: “HIV and men, in all their diversity, how can we get our responses back on track?”

11. WEATHER

The first month of the winter, December, is also a moderately hot month in Chiang Mai, Thailand, with an average temperature fluctuating between 15.7°C (60.3°F) and 28.6°C (83.5°F).

- Rainfall

In Chiang Mai, in December, it is raining for 1 day, with typically 15.9mm (0.63") of accumulated precipitation. In Chiang Mai, during the entire year, the rain falls for 113 days and collects up to 1130.6mm (44.51") of precipitation.

- Daylight

December has the shortest days of the year in Chiang Mai, with an average of 11h and 1min of daylight.

On the first day of the month, sunrise is at 06:40 and sunset at 17:45. On the last day of December, sunrise is at 06:56 and sunset at 17:57 +07.

- Sunshine

In December, the average sunshine is 8.5h.