



## UNAIDS PCB BUREAU MEETING

**DATE:** Thursday 9 November 2023

**TIME:** 13:30-15:00 (CET)

**VENUE:** In person at UNAIDS Global Centre, Geneva, Switzerland, and Virtual Zoom meeting

### PARTICIPANTS

**Germany: Representing the PCB Chair:** Dr Claudia Böhm, Counsellor Global Health, Permanent Mission of Germany in Geneva; Mr Binod Mahanty, Referent Infectious Diseases, Global Health Policy, German Ministry of Health; Mr Luca Kaupp, Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ).

**Kenya: Representing the PCB Vice-Chair:** Dr Peace Mutuma, Health Attaché, Permanent Mission of Kenya in Geneva; Dr Douglas Bosire, National Syndemic Diseases Control Council, Nairobi, Kenya.

**Brazil: Representing the PCB Rapporteur:** Ms Débora Antônia Lobato Cândido, Second Secretary, Permanent Mission of Brazil in Geneva, Marcello Hardman, Ms Tatiana Estrela, Department of HIV/AIDS, Tuberculosis, Viral Hepatitis and STIs, Ministry of Health; Dr Ana Kolling, Technical Consultant, Ministry of Health; Mr Marcello Hardman, Technical Consultant Ministry of Health.

**Representing the PCB NGO Delegation:** Gaston Devisich, Community Engagement Representative, Fundación Huésped, Buenos Aires, Argentina; Cecelia Chung, Senior Director of Strategic Initiatives and Evaluation, Transgender Law Center.

**UNODC: Representing the Committee of Cosponsoring Organizations:** Ms Fariba Soltani, Global Coordinator, UNODC Vienna, Austria; Mr Ehab Salah, UNAIDS Focal Point, Adviser Prisons and HIV, UNODC Vienna, Austria.

**UNAIDS Secretariat:** Mr Morten Ussing, Director Governance; Ms Samia Lounnas, Senior Governance Officer; Ms Hewson Adriana, Governance Officer; Ms Maya Salama, Governance Intern; Adwoa Aboah, Governance Intern; Mr Efraim Gomez; Director External Relations; Mr Jason Sigurdson, Senior Advisor.

### MEETING AGENDA

- 1. Update on the preparations for the upcoming 53rd PCB meeting (12–14 December 2023, Geneva, Switzerland):** *The Bureau will receive brief updates on key items of the regular segment at the upcoming PCB meeting.*

2. **Selection of the Evaluation Expert Advisory Committee (EAC):** *The Bureau will review the CVs and confirm the proposed composition of the EAC for 2024 for agreement at the upcoming PCB meeting.*
3. **Update from the Chair and Vice Chair of the Independent External Oversight Advisory Committee (IEOAC) on their face-to-face meeting from 18–20 October:** *The PCB Bureau will receive an update from the IEOAC Chair and Vice Chair on the outcomes of their face-to-face meeting from 18–20 October.*
4. **Any other business**

## Summary of the Meeting

The PCB Chair welcomed the Bureau members to the PCB Bureau meeting to prepare for the 53rd PCB meeting, scheduled for 12–14 December 2023. The purpose of the meeting was to provide Bureau members with an update on the preparations of the 53rd PCB agenda items by the relevant Secretariat focal point, to discuss the nominations for the Evaluation Expert Advisory Committee, and to discuss the IEOAC face-to-face meeting held from 18-20 October. The Chair recalled that the Bureau members had received the draft agenda and background documents in advance of the meeting. She then asked if members would like to add any additional items under AOB.

### 1. Update on the preparations for the upcoming 53rd PCB meeting (12–14 December 2023, Geneva, Switzerland)

The relevant UNAIDS Secretariat focal points provided the updates on the preparation of agenda items as follows:

#### Agenda item 1.2: Report of the 52<sup>nd</sup> PCB

The PCB Chair and the Secretariat provided the update as follows:

- The report of the previous meeting is a summary of the presentations and discussions held at the 52<sup>nd</sup> meeting in June. It was cleared by the PCB Bureau and posted online in both English and French on 25 October in accordance with the Modus Operandi.
- As a reminder, this report includes a summary of all interventions made in plenary, as well as written statements submitted through the secure platform, as agreed in the intersessional paper on modalities for the 52<sup>nd</sup> meeting.

#### Agenda items 1.3 & 2: Report of the Executive Director and Leadership in the AIDS response

The Secretariat provided the update as follows:

- The report of the Executive Director will focus on key developments in the AIDS response since the Board last met. The report is expected to cover issues including the future of the AIDS response towards and beyond 2030, the sustainability agenda, and her discussions with the heads of agencies at the CCO in November 2023.

- As is practice, an outline of the report will be posted one week in advance of the PCB meeting. The report of the Executive Director in its entirety will be posted following delivery at the 53<sup>rd</sup> PCB meeting.
- For the Leadership in the AIDS response agenda item, the Executive Director invites a high-level speaker to address a topic. Monica Geingos, the First Lady of Namibia, has accepted the request of the Executive Director to address the PCB. She will emphasise the importance of addressing inequalities in the AIDS response and discuss how these efforts impact broader development issues.

#### **Agenda item 1.4: Report by the NGO Representative**

The NGO Delegation provided the update as follows:

- The title of this year’s report is ‘HIV response for people living with HIV during humanitarian crises and emergencies’, building on the 2018 NGO report ‘People on the Move’.
- The report aims to improve understanding of humanitarian emergencies and highlight the role of communities in delivering services in such situations.
- The report is currently being finalized before posting on the PCB website.

The Bureau thanked the NGO Delegation for the update and noted that they look forward to reading the full report on what is an important topic.

#### **Agenda item 3: Follow-up to the thematic segment from the 52<sup>nd</sup> PCB meeting**

The PCB Chair and UNAIDS Secretariat provided the following update:

- The report is a summary of the discussions and presentations from the thematic segment at the 52<sup>nd</sup> PCB meeting on “Priority and key populations, especially transgender people, and the path to 2025 targets: Reducing health inequities through tailored and systemic responses”.
- The report is drafted by an independent report writer and submitted to the PCB Bureau for review and clearance. It is accompanied by proposed draft decision points developed jointly by the technical and Governance teams based on the PCB thematic discussions and the key recommendations in the background note, supplemented by comments received from Bureau members.
- The PCB Bureau received the report on 3 October and was requested to submit any feedback by 13 October 2023. The updated version was shared as part of the background materials for this meeting.
- The proposed decision points recognize the importance of key populations, especially transgender people in all their diversity, in reaching the goals for HIV prevention, testing and treatment as well as in the fight against HIV-related stigma and discrimination.

The Bureau agreed on the final proposed decision points with input from the Bureau members. The Chair requested the Secretariat to finalize the paper and post it on the PCB website for consideration by the PCB at the 53<sup>rd</sup> PCB meeting.

## **Agenda item 4: Follow-up actions to the 2024-2025 Workplan and Budget (UBRAF)**

The UNAIDS Secretariat provided the following update:

- This paper is prepared by the Joint Programme in response to decision point 6.8 from the 52nd PCB meeting in June 2023:
  - Scenario planning for the 2024-25 budget to provide clarity on the prioritised allocation of anticipated revenues against the approved workplan under the current fund projection, the baseline approved budget and the fully funded workplan;
  - An integrated budget with projected core and non-core Secretariat resources to provide clarity on the contribution of all resources towards a fully funded UBRAF and its implementation, while recognizing the need for sufficient core funds as a predictable source of financing;
  - An assessment of the impact of insufficient core revenues on execution of the 2024-25 workplan, and utilise this information in resource mobilization efforts and communication strategies;
- The paper has three key objectives:
  1. To present to the Board that the projected core funding for the next biennium (2024-2025) is US\$ 160 M, which will serve as the basis for the prioritization.
  2. To describe what the consequences of the prioritization will be, outlining the result areas where the Joint Programme will not be able to deliver at the global, regional and country levels and what work will be dropped.
  3. To provide an explainer on the role of non-core resources received and managed by the Secretariat and ensure that the PCB has an overview of these and how they complement core UBRAF funding.
- A first draft of the outline was circulated to Cosponsors for their input in October. Following that, a first draft was circulated for discussion with Cosponsors on 7 November.

The Bureau requested that the draft decision points consider the recommendations made by the Task Team on the UNAIDS funding situation in their report to the PCB at the 51<sup>st</sup> meeting on new donor commitments and express concern over the continued loss of funds.

## **Agenda item 5: Evaluation Annual Report and Management Response**

Joel Rehnstrom, UNAIDS Evaluation Office Director, provided the update on the Evaluation Annual Report as follows:

- The PCB document includes two parts: i) an annual report on evaluation, which provides an overview of the implementation of the 2022–2023 evaluation plan, and; ii) an evaluation plan for 2024–2025 with the composition of the UNAIDS Expert Advisory Committee on evaluation which is presented to the PCB for approval. In addition, the Evaluation of UNAIDS Country Envelopes will be presented to the Board as a conference room paper.
- The establishment of an independent, fully functional and quality-assured evaluation function is highlighted in the MOPAN assessment and its role in generating more analytical data and evidence of the Joint Programme’s contributions is noted.

- The implementation of the evaluation plan for 2022-2023 has progressed well, notwithstanding resource constraints, and the necessary support and conditions need to be ensured for the evaluation function going forward.
- In the evaluation plan for 2024–2025, additional emphasis has been given to knowledge translation and learning from evaluations to ensure programmes and plans draw on evidence from evaluations.

Jason Sigurdson, Senior Advisor, provided the update on the Management Response to the Annual Evaluation Report as follows:

- Management is committed to supporting the independent evaluation function.
- Management welcomes the various evaluation reports and together with the office of the independent evaluation is developing management responses and tracking the implementation of the agreed action plans.
- Furthermore, the leadership supports the topics being proposed for evaluation in 2024–25. These evaluations will help in the further refinement of UNAIDS responses and in the development of the 2026–2030 Global AIDS strategy.
- The office of evaluation has been strengthened with the addition of administrative support.
- The selection process for the recruitment of the Director of Evaluation is underway. Candidates have been shortlisted and interviews will be conducted before the end of the year.

The Bureau thanked the Secretariat for this update and looks forward to the discussions at the 53<sup>rd</sup> PCB meeting.

#### **Agenda item 6: Consultation on the follow-up to the 2023 ECOSOC Resolution**

The Chair provided the update as follows:

- Recalling operational paragraph 23 in the 2023 ECOSOC Resolution, “The 2023 ECOSOC Resolution “requests the Secretary-General to submit to the Council, before its 2025 session, after consultation with the Programme Coordinating Board at its 53rd meeting in December 2023, a report on the follow-up to the 2021 ECOSOC Resolution on the Joint United Nations Programme on HIV/AIDS regarding the establishment of term limits and performance expectations for the position of the Executive Director of the Joint United Nations Programme on HIV/AIDS”.
- The report, prepared by the PCB Bureau and on the basis of a communication from the Secretary-General to the Chair of the PCB in April 2023, responds to the request from ECOSOC for a consultation with the PCB at its 53rd meeting. It summarizes the role of the Programme Coordinating Board in oversight and accountability of the Joint Programme based in its founding ECOSOC resolutions and the recently amended PCB Modus Operandi.
- A draft outline was circulated to the Bureau on 20<sup>th</sup> October with a request for comments until 24<sup>th</sup> October. Some comments on the decision points were received and an updated version was shared as part of the background materials for this meeting.

- On 6<sup>th</sup> November, Germany also proposed an addition in Paragraph 20.

The Bureau agreed to remove the proposed reference to informal recommendation 7 of the final report of the working group on the JIU recommendations from Paragraph 20 and instead add it to the background section of the paper and then finalize and post it on the PCB website.

### **Agenda item 7 & 8: Next PCB Meetings and Election of Officers**

The UNAIDS Chair and Secretariat provided the update as follows:

- The Next PCB meetings paper includes the dates for the 58<sup>th</sup> and 59<sup>th</sup> PCB meetings in 2026. It will also outline the thematic segment proposals for the PCB meetings in 2024.
- At the PCB Bureau meeting on 9 October 2023, members noted the strength and relevance of all submitted proposals. After discussing in detail on the proposed themes, the Bureau agreed on the proposal ***Sustaining the gains of the global HIV response to 2030 and beyond***. However, the Bureau requested the proposal be strengthened by integrating elements from the NGO delegation proposal ***Community Leadership and Community-led Responses: their role in the response to HIV as a central agent in research, monitoring and political advocacy*** and from the Russian Federation proposal ***Approaches for making a vaccine for HIV-infection and providing equal access to vaccine prevention services***. On selection of the second theme for 2024, all Bureau members supported combining the three proposals around HIV in children: ***Improving actions for care of children living with HIV; Ending AIDS among children: Progress & Strategies***; and ***Addressing inequalities in children and adolescents to End AIDS in 2030***. The Secretariat was requested to facilitate the process of consolidating the different proposals based on the above guidance.
- The combined proposal ***Sustaining the gains of the global HIV response to 2030 and beyond*** submitted by the World Bank has support from the NGO delegation and Kenya. While the Russian Federation acknowledged the Bureau's request to integrate elements of their proposal on HIV vaccine, they preferred not to support the final integrated proposal.
- Discussions were held between Brazil, Kenya and the NGO delegation to agree on a final proposal. Following the Bureau meeting, all members reached a consensus on the final proposal ***Addressing inequalities in children and adolescents to End AIDS by 2030***.
- On the Election of Officers agenda item, the Secretariat has already received written expressions of interest for the position of Vice Chair and Rapporteur for 2024 respectively from Brazil and the Netherlands.
- This agenda item also includes the composition of the NGO delegation for approval at the 53<sup>rd</sup> PCB. There have been two vacancies, and the NGO delegation has just finalized the recruitment process.

The Bureau thanked the PCB members for their proposals and candidacies. The Chair requested the Secretariat to finalize the Next PCB Meetings and Election of Officers papers and circulate them to the Bureau for clearance as soon as they are available.

### **Agenda item 9: Renewal of terms for the UNAIDS IEOAC**

The Chair provided the update as follows:

- Based on the guidance from the Bureau at the Bureau meeting on 9<sup>th</sup> October, the Chair requested the Secretariat to prepare an annotated outline of the Bureau paper for this agenda item and circulate it to the Bureau for comments and clearance.
- The paper for this agenda item, prepared by the PCB Bureau, summarizes the timeline for the renewal of the terms of the current IEOAC members and the initiation of the selection process to replace those members finishing their terms in December 2024 and December 2025.
- The draft outline of the paper Renewal of terms for the IEOAC was circulated to the Bureau members on 20<sup>th</sup> October for comments by 24<sup>th</sup> October, with no comments received.

The Chair requested the Secretariat to post the finalized paper online in accordance with the Modus Operandi.

### **Agenda item 10: Thematic Segment**

The UNAIDS Secretariat gave an update on the preparation for the thematic segment on Testing and HIV:

- This thematic segment for the 53<sup>rd</sup> PCB was agreed at the 51<sup>st</sup> PCB meeting.
- The thematic segment is a full day of the PCB dedicated to a topic of relevance to the HIV response. The thematic day is guided by a Background Note of 20-30 pages steered by a PCB working group. The same working group inputs into the agenda and speakers for the day. A call for submission of country case studies and best practices is also made in parallel for infusing into the Background Note and all case studies received are compiled into a conference room paper that accompanies the Background Note.
- There is no decision-making during the thematic segment. At the following PCB meeting, a summary report is presented with decision points to guide the work of the Joint Programme, Member States, civil society and key partners.
- The background note of the 53<sup>rd</sup> PCB segment will elaborate on the concept of HIV testing that matters for HIV diagnosis and testing related to monitoring treatment, identification of comorbidities (like TB and Cryptococcal Meningitis) as well as sexually transmitted diseases, hepatitis and non-communicable diseases.

The Bureau thanked the Secretariat for the comprehensive update. The Bureau noted that the PCB working group is still to finalize the list of speakers and the agenda. The Bureau looks forward to the discussions at the PCB.

The Bureau thanked the agenda item focal points for their comprehensive presentations and updates and looked forward to the posting of the final papers and the discussions to be held at the PCB meeting on these important topics. Following the meeting, the final papers were [posted on the PCB website](#) in accordance with the Modus Operandi.

## **2. Expert Advisory Committee**



The Bureau members received a table of nominations (Annex 1) and the CVs of each nominee as part of the background documents for the meeting on 6 November. An update on the nominations and an assessment of the qualifications of the nominated candidates was presented to the Bureau.

Candidates were endorsed by their PCB regional group. The candidate for the Asia region was agreed on through a no-objection procedure. As per the [TOR of the Committee](#), the Bureau's role is to review the nominations received for members of the Expert Advisory Committee on evaluation and ensure the Committee has the required technical expertise and is geographically representative and gender balanced. The PCB Bureau shall then propose the membership of the Committee as part of the Annual Evaluation Report agenda item for agreement at the 53rd meeting of the PCB.

The Bureau approved the proposed candidates to put forward to the PCB. The Bureau requested the Committee for 2024 to select a Chair in its first meeting and amend the TOR and the decision points in the Evaluation Annual Report accordingly. The Bureau also noted the importance of having qualified strong candidates with relevant background experience and skills, particularly in the field of evaluation. For future selections, the Bureau recommends the regional groups take this into consideration to ensure they bring forward experts who would fulfil the requirements in the TOR.

### **3. Update from the Chair and Vice Chair of the Independent External Oversight Advisory Committee (IEOAC) on their face-to-face meeting from 18–20 October**

IEOAC Chair Mr David Kanja gave an overview of the preliminary observations and recommendations (Annex 2) that arose during the Committee's face-to-face meeting in Geneva on 18-20 October:

- The Committee welcomed the face-to-face meeting with the Executive Director and looks forward to future opportunities to interact with the Executive Director and the Deputy Executive Directors.
- The meeting covered several key issues, including the management response to the MOPAN report; the financial situation and resource mobilisation; the WHO Office of Internal Oversight Services; External Audit Function; Enterprise risk management; Statement of internal controls; Ethics function; JIU reports and follow-up; Cybersecurity, information security and ERP implementation; Preparation for future meetings.
- The Committee elected Helene Rossert as Chair for 2024 and Benoit de Schoutheete as Vice Chair.
- The proposed meeting schedule for the IEAOC in 2024 is as follows:
  - Virtual meeting on 13 February 2024
  - In-person meeting on 20-22 May 2024
  - In-person meeting on 16-18 October 2024

The Bureau expressed its appreciation for the excellent work conducted by the IEOAC and noted that it has already made a meaningful impact. The Bureau looks forward to the report at the 54<sup>th</sup> PCB in June 2024.



#### **4. Any other business (AOB)**

There was no other business discussed.

The Chair thanked the Bureau members for their time and closed the meeting. The Bureau members thanked the outgoing PCB Chair for their hard work and dedication in 2023 and look forward to working with Kenya in 2024.

*[Annexes follow]*

## ANNEX 1: Table of nominations of the Expert Advisory Committee



**Table: Nominations for the UNAIDS Expert Advisory Committee on Evaluation**

No.	Name	Title	PCB Constituency/Regional Group	Additional information
1	Dr Muhammad Bakari	Professor of Internal Medicine of Muhimbili University of Health and Applied Sciences, Tanzania	Africa Group (Tanzania)	Male
2	Dr Sarah Faisal Alawi	Head of AIDS Office, Public Health Administration, Ministry of Health, Kuwait	Asia Group (State of Kuwait)	Female
3	Dr Nikkiah Forbes	Director of the National HIV/AIDS and Infectious Disease Programme, The Bahamas	Latin America and The Caribbean (The Bahamas)	Female
4	Mr Theo van de Sande	Expert, Open Data and OECD-DAC Reporting, Ministry of Foreign Affairs, The Netherlands	Western European and Other Group (The Netherlands)	Male
5	Ms Sigrid Vorobjov	Head of Department of Risk Behaviour Studies, National Institute of Health, Estonia	Eastern Europe (Estonia)	Female
6	Ms San Patten	Independent Research and Evaluation Consultant, Canada	UNAIDS PCB NGO Delegation	Female
7	Mr Guy Thijs	Director of Evaluation, International Labour Organization	UNAIDS Cosponsors	Male

# Independent External Oversight Advisory Committee

11<sup>th</sup> Meeting  
30 October 2023

Preliminary observations and recommendations

## Interactions with UNAIDS management

- The Committee welcomes the face-to-face meeting with the Executive Director at this meeting and looks forward to future opportunities to interact with the Executive Director and with the Deputy Executive Directors.

## Management response to MOPAN report

- The IEOAC looks forward to a robust Management response to the MOPAN assessment. Responding meaningfully to MOPAN findings and recommendations supports effective management of relationships with key donors.

## Financial situation and resource mobilization

- The Committee regards the financial situation as one of the top risks facing the Joint Programme.
- The IEOAC has not received operational plans and key performance indicators for the Resource Mobilization Strategy. The Committee looks forward to receiving these.
- Future reports to the IEOAC on the financial situation and resource mobilization efforts should include substantial detail, including progress towards the key performance indicators for the Resource Mobilization Strategy.

## WHO Office of Internal Oversight Services (1/2)

- The Committee is concerned with the adequacy of audit coverage for UNAIDS in 2022-2023. The Committee looks forward to receiving a 2024 audit plan based on a robust risk assessment.
- The external quality assessment of the WHO/IOS internal audit function by KPMG should include a sample (at least two) of UNAIDS audits.
- WHO/IOS should continue to provide all final UNAIDS internal audit reports to the IEOAC in a timely manner.

## WHO/IOS (2/2)

- The Committee recommends that WHO/IOS undertake an external quality assessment of its investigation function.
- The Committee requests WHO/IOS to share information with the IEOAC and UNAIDS management on the dates, gravity and potential risks related to the 39 allegations that WHO/IOS closed during 2023, with due regard for confidentiality.
- Management should identify and address the causes for the increase in reported allegations of sexual exploitation and abuse, sexual harassment and retaliation during 2023.

## External Audit Function

- The Committee recommends that the External Auditor establish priority ratings for implementation of UNAIDS audit recommendations (high, medium, low).
- The Committee recommends that the External Auditor continue to engage with WHO/IOS to identify opportunities to optimize audit coverage.

## Enterprise risk management

- The Committee recommends that Management complete mitigation plans for the top risks facing the organization and share with the IEOAC and recognizes that extensive discussions of risks are already occurring among senior management.
- The Committee will further follow up on several issues during future meetings:
  - The extent of implementation of the current risk management framework.
  - The alignment of the risk management committee's activities with its TOR.
  - The role of the Operations Committee in risk management.
  - Whether the communication between the risk management function and the executive committees is in line with the risk management framework.

## Statement of Internal Controls

- The Committee recommends that Management arrange for periodic independent validation (including one in 2024, to include at least three country offices) of the information provided through the Internal Control assessment process.
- The Risk Management Committee should review the results of the Statement of Internal Control exercise.

## Ethics function

- The Committee understands that there is an interim arrangement for the staffing of the Ethics Office. The Committee encourages management to act as quickly as possible to ensure permanent, ongoing staffing of the office.
- The Committee recommends that it be informed by Management when an officer, such as the Ethics Officer, who is responsible for a sensitive area related to the mandate of the IEOAC separates from the organization as well as the circumstances associated with the departure.
- The Committee reiterates its recommendation that management consider the capacity of the Ethics Office to fulfil its functions.
- Management should consider transferring responsibility for the whistleblower hotline from the Ethics Office to WHO/IOS.



## JIU reports and follow-up

- The Committee notes that UNAIDS is currently reviewing and working to implement pertinent recommendations from JIU reports that have been published in 2023. The Committee encourages management to continue its work to develop a mechanism for the ongoing and timely review and implementation of JIU recommendations.
- The Committee takes note of efforts currently underway to identify JIU recommendations that are obsolete and requests that management report to the IEOAC regarding progress in this regard.
- Towards clearing pending JIU recommendations, the Committee encourages management to consider a reallocation of resources or the hiring of junior resources to undertake a time-limited review and address the backlog of JIU recommendations.

## Cybersecurity, information security and ERP implementation

- The Committee finds that the absence of a comprehensive and well elaborated business continuity plan is a risk for UNAIDS. The Committee recommends that Management document a set of procedures to respond in cases of disruption, including but not limited to a cybersecurity attack.
- The Committee recommends that Management map, identify and classify sensitive data in the organization's possession and develop appropriate measures to protect all sensitive data.
- The Committee will be closely monitoring the implementation of the new ERP system.
- The Committee recommends that Management proactively engage with WHO to understand the functionalities of the new ERP system's project management module. The External Auditor has made a similar recommendation to WHO.

## Preparation for future meetings

- The Committee has committed to finalize future meeting agendas at least one month prior to the concerned meeting dates.
- The Committee requests that all meeting materials and presentations for future meetings be provided to the IEOAC at least 10 days prior to the relevant meeting dates. This will enable the Committee's subject-matter focal points to work with UNAIDS staff to make needed adaptations or improvements to meeting materials to maximize the utility of future meetings.

## IEOAC in 2024

- The Committee elected H el ene Rossert as Chair for 2024 and Benoit de Schoutheete as vice chair.
- The proposed meeting schedule for the IEOAC in 2024 is as follows:
  - Virtual meeting on 13 February 2024
  - In-person meeting on 20-22 May 2024
  - In-person meeting on 16-18 October 2024

*[End of document]*